

# Experiencing Digital Learning

iGOT-led Capacity Building in the Intellectual Property Office



Launch of Position-wise booklets containing Work Allocation Order, Competency Profile and Karmayogi Manchitras in Chintan Shivir



CGPDTM, CBU and 70+ senior IP officials at Chintan Shivir with representatives from CBC, NLU Delhi, and high court judges as panelists/keynote speakers.



Pilot Competency Assessments of Examiners in Chennai

# Experiencing Digital Learning

iGOT-led Capacity Building in the Intellectual Property Office



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iGOT-led Capacity Building in the Intellectual Property Office

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## Prepared by



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# ABOUT MISSION KARMAYOGI IN THE OFFICE OF THE CONTROLLER GENERAL OF PATENTS, DESIGNS, AND TRADE MARKS

# **Mission Karmayogi**

The National Programme for Civil Services Capacity Building (NPCSCB), also known as Mission Karmayogi, is a step towards competency-based capacity enhancement and improved personnel management practices in the government. The program also envisions and lays out the roadmap for a future-ready government workforce that is agile, tech-enabled and citizen-centric. Each of these attributes will enable officials to deliver on long-term national goals while being prepared to face unforeseen challenges confidently. Mission Karmayogi is guided by specific core principles that apply to all capacity-building interventions under its ambit.

# Office of the Controller General of Patents, Designs and Trademarks (O/o CGPDTM)

The administration of intellectual property is primarily undertaken by the Controller General of Patents, Designs and Trademarks (CGPDTM), a subordinate office under the Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce and Industry. The CGPDTM is responsible for administering the laws related to Patents, Designs, Trade Marks and Geographical Indications within the territory of India. It plays a key role in promoting the use and awareness of the IP system across the country.

# Competency-based Capacity Building in the O/o CGPDTM

The O/o CGPDTM under Mission Karmayogi, has implemented a competency-based capacity-building framework to strengthen the vision of building an agile, tech-enabled, and citizen-centric workforce. Supported by the Capacity Building Unit (CBU), it has completed competency mapping for 20 positions, across 7 technical and 13 administrative positions. This has resulted in the release of eight booklets outlining Work Allocation Orders (WAOs), Competency Profiles, and Karmayogi Manchitras. This is a step towards shifting from a 'rules-based' to a 'roles-based' system.

Competency-aligned Learning and Development has seen remarkable progress, with cumulative institutional learning hours in the O/o CGPDTM (as of November 01, 2024) being close to 76,000 hours. About 4,184 courses were completed by IP officials, totaling 9,186 learning hours during National Learning Week. Beyond this, the O/o CGPDTM is being supported by the Capacity Building Commission (CBC) to target domain-specific competencies. 9 sessions across subject areas were conducted for IP Officials, in partnership with the Danish Patent Office (DkPTO). Building on the momentum generated, it plans to explore multiple avenues to boost the competency development of the IP Officials.

# The Learning Journey on iGOT in O/o CGPDTM

The Capacity Building Unit (CBU) and senior leadership in the O/o CGPDTM played a pivotal role in envisioning the use of the iGOT platform for IP officials. They initiated with onboarding of the officials in technical positions in April 2023. Karmayogi Bharat provided the constant technical support to ensure smooth onboarding and progress on the platform. The CBU then curated a set of courses aligned to the competencies mapped to their roles.

unfolded, the CBU charge As the journey took of monitoring progress, interacting regularly with officials, and ensuring continuous engagement. To overcome initial challenges in monitoring the progress of the learning data, the CBU and CEGIS team co-created a Learning Management Dashboard. This Dashboard- a part of the learning data management system in the O/o CGPDTM provided a tool for tracking learning progress, providing timely nudges and understanding learning trends and patterns. Going ahead, detailed Learner feedback was also collected from the officials. This played a crucial role in refining the learning experience, with additional insights gathered through regular interactions between the CBU and the IP officials across various regional offices. A Chintan Shivir in March 2024, addressed challenges and shaped future learning interventions by involving senior officials and external experts.

Building on the success of the learning interventions with officials in technical positions in FY 2023-24, the O/o CGPDTM also decided to onboard its administrative officials on iGOT. In FY 2024-25, the CBU onboarded its 250+ administrative officials and curated an incremental learning pathway mapped to competencies for the officials.

Looking ahead, the focus of the CBU and senior leadership in the O/o CGPDTM will remain on fostering competency-aligned learning culture, with multiple innovative platforms and interventions in the pipeline. The CBU will continue to serve as the anchor of capacity building interventions. With the support of a learning management data system it shall continue to drive better insights and cater to the capacity building requirements of its officials- acting as a bridge between officials and CGPDTM. The learning process is aligned with the goals and vision of the O/o CGPDTM and is guided by the vision of Mission Karmayogi.

# **About this Report**

This report documents the key highlights of learning on iGOT in the O/o CGPDTM from April 2023 to October 2024. It utilises data generated from iGOT reports, analysed and maintained through learning data management systems in the O/o CGPDTM. Learner feedback and the experience generated by the CBU in implementing the ACBP has also been referred to. This comprehensive data provides an in-depth look at the effective-ness of learning interventions and the overall learning progress on iGOT across the technical and administrative positions within the Intellectual Property Office.

This report underscores the importance of competency-based capacity building in line with the vision of Mission Karmayogi- to develop an agile, tech-enabled, citizen-centric future-ready government workforce. It highlights how the learning initiatives within the O/o CGPDTM are aligned with Mission Karmayogi's vision, ensuring that the training is both practical and impactful for the officials. The progress reflected in the report focuses on the positive outcomes of this approach, illustrating how the mission's principles are being put into action. The insights gained from this experience, especially the adaptability of the CBU, use of data-based learning management and vision & commitment of the senior leadership offer valuable lessons that may be relevant to other Ministries, Departments, and Organisations (MDOs) in replicating similar efforts towards realising the transformative vision of Mission Karmayogi.



**Chapter 1** 

OVERVIEW OF LEARNING ON iGOT FROM APRIL 2023- OCTOBER 2024 (AS OF 01ST NOV 2024)

# **Overview**

1254 IP officials have been onboarded on iGOT platform as of 01st Nov 2024. Of these, 1109 officials have registered for at least one course. The average learning hours of the IP officials since April 2023, stand at around around 68 hours, as of 01st Nov 2024, with 836 officials completing 25 or more courses. Around 38% (472) of the officials have completed over 40 courses.

Since April 2023, the CBU has recommended a total of 68 curated courses for IP officials in technical positions, encompassing approximately 137 hours of course content. Similarly, since April 2024, the CBU has recommended a total of 19 curated courses for IP officials in administrative positions, encompassing approximately 36 hours of course content. Overall, from April 2023 to October 2024, CBU-recommended courses constituted approximately 87% of all completed courses, while choice-based courses accounted for 13% While for administrative positions, between April 2023 and October 2024, CBU-recommended courses made up approximately 47% of all completed courses, while choice-based courses accounted for 53%

# **Onboarding and Progress (April 2023- October 2024)**

The O/o CGPDTM initiated its onboarding with Technical Positions in April 2023. The success of the learning interventions with officials in technical positions in FY 2023-24, was marked by completing more than 40 hours of learning per individual- the mandated target. With the momentum gained from technical officials, the O/o CGPDTM also decided to onboard its administrative officials on iGOT. Thus, in the beginning of FY 2024-25, the onboarding of the 265 administrative officials in the O/o CGPDTM was initiated.

As of 01st Nov 2024, the O/o CGPDTM has a cumulative 1254 IP officials onboarded on the iGOT platform. 990 of these officials are from technical positions and 264 are from administrative positions.

About 88% of these 1,254 officials onboarded on the iGOT platform, i.e. 1109 officials have registered for at least one course on iGOT. The average learning hours per individual as of 01st Nov 2024 is around 68 hours. Around 836 these officials have completed 25 or more courses while about 38% (472) of the officials have completed over 40 courses.

Reporting Period	Number of IP Officials Onboarded	No. of IP Officials registered in at least one course	Total Course Registration	Total Course Completed	Total Learning Hours (completed)	Average Learning Hours per Individual
	А	В	С	D	E	E/B
FY 2023-24	1254	1034	26808	24343	42898:41:46	41:29:17
FY 2024-25	1254	967	20814	16061	32685:25:26	33:48:03
Cumulative 2023-25	1254	1109	47622	40404	75584:07:12	68:09:19

Table 1: Status of onboarding and learning hours-cumulative for all Technical & Administrative Officials (as of 01st Nov 2024)

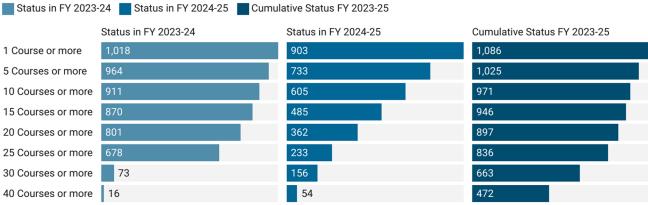
Number of Officials/ Courses Completed	Status in FY 2023-24	Status in FY 2024-25	Cumulative Status FY 2023-25
1 Course or more	1018	903	1086
5 Courses or more	964	733	1025
10 Courses or more	911	605	971
15 Courses or more	870	485	946
20 Courses or more	801	362	897
25 Courses or more	678	233	836
30 Courses or more	73	156	663
40 Courses or more	16	54	472

Table 2: Status of Course completion for all Technical & Administrative Officials (as of 01st Nov 2024)

About 87% (1086) officials of the 1254 onboarded officials have completed at least one course on iGOT. While 897 i.e. a little less than three-fourths (72%) of the onboarded officials have completed more than 20 courses, close to two-thirds i.e. 67% (836) have completed more than 25 courses.

In the last FY (2023-24), 16 officials had completed more than 40 courses on iGOT. In FY 2024-25, 54 officials had completed more than 40 courses on iGOT. Cumulatively, more and more IP Officials (37%) are seen to move towards completion of more than 40 courses on iGOT as of Nov 01st, 2024.

## STATUS OF COURSE COMPLETION FOR ALL TECHNICAL AND ADMINISTRATIVE OFFICIALS



\*This chart shows progressive course consumption across the years.

\*Data for FY 2024-25 and FY 2023-25 till October 2024

Figure 1: Status of Course Completion for all Technical and Administrative Officials across since April 2023 (as of 01st Nov 2024)

Table 3: Break-up of Course completion status across Technical & Administrative Officials (as of 01st Nov 2024)

Number of Officials/Courses Completed	Status in FY 2023-24			Status in FY 2024-25			Cumulative Status FY 2023-25		
	Technical	Admin	Total	Technical	Admin	Total	Technical	Admin	Total
1 Course or more	964	54	1018	797	106	903	970	116	1086
5 Courses or more	927	37	964	668	65	733	946	79	1025
10 Courses or more	880	31	911	562	43	605	914	57	971
15 Courses or more	849	21	870	459	26	485	899	47	946
20 Courses or more	787	14	801	351	11	362	860	37	897
25 Courses or more	668	10	678	229	4	233	811	25	836
30 Courses or more	71	2	73	152	4	156	642	21	663
40 Courses or more	15	1	16	51	3	54	465	7	472

Approximately 87% of the onboarded officials (1,086 out of 1,254) have completed at least one course on iGOT. Among them, 98% of the technical officials (970 out of 990) have completed at least one course. While, among administrative officials (officially onboarded in April 2024), around 44% (116 out of 264) have completed at least one course (Table 3).

# **Learning Trends**

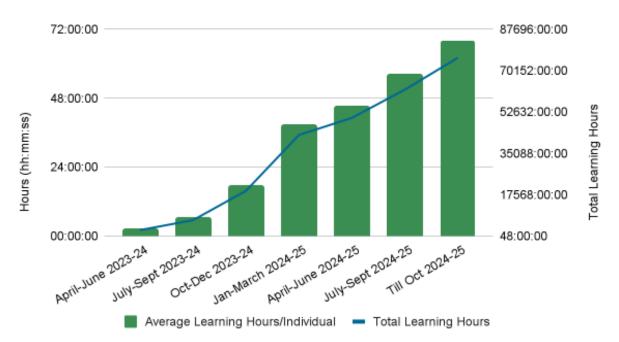
The progress in average learning hours has been increasing over time. As can be seen in this section, the average learning hours per individual official rose consistently, reflecting the effective onboarding and encouragement of the CBU and senior leadership at IP Office. A learning culture is built incrementally, and it can be seen through Figures 2, 3 & 4. The continuous engagement of the CBU via regular follow-ups, reminder emails, periodic interactions with officials in the regional offices have been effective in generating a momentum of learning on iGOT. Many learners mentioned that they practice completing their courses in multiple sittings but in a planned manner, to make the most of learning on iGOT.

Leveraging tools like the Learning Management Dashboard and other data-integrated systems, further enabled monitoring of learning progress for the CBU. Integrating Learner Feedback into the decision-making process, also helped the CBU and the senior leadership to solve challenges, curate more relevant courses, and innovate solutions. This consistency of efforts of the CBU & vision of the senior leadership in O/o CGPDTM are instrumental in shaping the learning culture.

The efforts of the CBU in periodically curating courses aligned with competency requirements have yielded significant progress. Nearly 87% of courses completed by officials in technical positions since April 2023 were CBU-recommended. This highlights their relevance and adoption by officials. Many learners acknowledged the CBU's nudges and support as one of the important motivating factors for them, in addition to personal motivation, peer support and certifications.

Building on the success of the learning interventions with officials in technical positions in FY 2023-24, the O/o CGPDTM also decided to onboard its administrative officials on iGOT. As can be seen in Figure 4, after the formal onboarding and support provided by CBU the learning hours increased considerably for officials in administrative positions. Despite facing some technical challenges, the CBU ensured onboarding of its all administrative position officials. However, it also realises that learning for the first time on the platform has to be incremental. Hence, common interest courses mapping to competency profiles and core courses are curated and indicative targets are set lower initially for the officials in these positions.

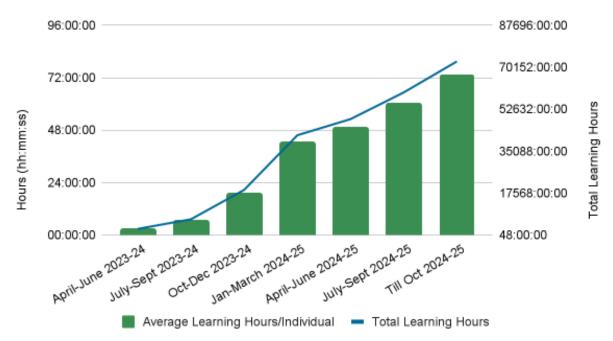
## A. Trend in Learning Hours



#### LEARNING HOURS TREND - TECHNICAL AND ADMINISTRATIVE POSITIONS

Figure 2: Cumulative Learning hours trend- Technical and Administrative Positions from April 2023 to October 2024

From Quarter 1 (April-June 2023-24) to the beginning of Quarter 3 (October 2024-25), the total learning hours of all onboarded officials have grown exponentially, increasing by 28 times. A similar growth rate is observed in the average learning hours per official.



### LEARNING HOURS TREND - TECHNICAL POSITIONS

The learning trends for technical officials (Patents and Trademarks) have shown significant growth from Quarter 1 (April-June 2023-24) to the start of Quarter 3 (October 2024-25). Total learning hours have increased 27-fold, reflecting a similar rise in the average learning hours per official.

## **LEARNING HOURS TREND - ADMINISTRATIVE POSITIONS**

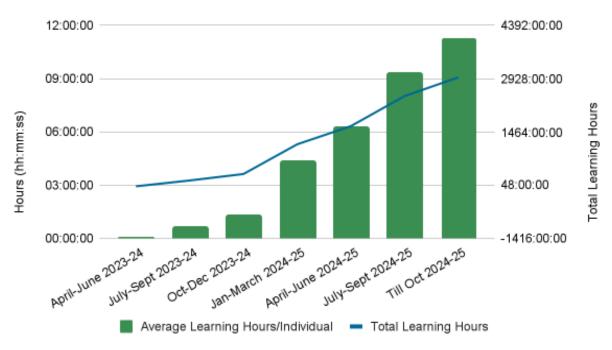


Figure 4: Learning hours trend-Administrative Positions from April 2023 to October 2024

Figure 3: Learning hours trend-Technical Positions from April 2023 to October 2024

The learning trends for administrative officials initially showed moderate growth between Q1 and Q3 of 2023-24, before their onboarding began.

However, starting from Q4 2023-24, the growth rate accelerated significantly, with total learning hours increasing exponentially and a corresponding sharp increase in the average learning hours per official.

## B. Share of Choice-based and CBU-recommended Courses

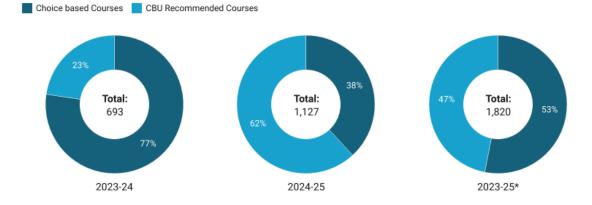
In this section, iGOT courses are categorised into two parts: the first is the 'CBU recommended course', which is curated by CBU for each quarter of the financial year, and the second is the 'choice-based course', where learners select courses based on their preferences.

#### CHOICE-BASED AND CBU-RECOMMENDED COURSES - TECHNICAL POSITIONS



#### *Figure 5: Choice-based and CBU-recommended courses among Technical Positions from April 2023 to October 2024*

In the financial year 2023-24, for technical positions (Patents and Trademarks), 78% of the completed courses were CBU-recommended, while 22% were choice-based. By the financial year 2024-25 (up to October 2024), the share of CBU-recommended courses increased by 14%, with nearly 92% of officials preferring these courses. Overall, from April 2023 to October 2024 (as of November 1, 2024), CBU-recommended courses constituted approximately 87% of all completed courses, while choice-based courses accounted for 13% (Figure 5).



#### CHOICE-BASED AND CBU-RECOMMENDED COURSES - ADMINISTRATIVE POSITIONS

*Figure 6: Choice-based and CBU-recommended courses among Administrative Positions from April 2023 to October 2024* 

9

In the financial year 2023-24, for administrative positions (Patents and Trademarks), 77% of the completed courses were choice-based, while 23% were CBU-recommended. By the financial year 2024-25 (up to October 2024), the share of CBU-recommended courses rose significantly by 39%, with nearly 62% of officials favoring these courses. Overall, between April 2023 and October 2024 (as of November 1, 2024), CBU-recommended courses made up approximately 47% of all completed courses, while choice-based courses accounted for 53% (Figure 6).

# **Learning Insights**

This section provides an overview of the courses taken by the learners in O/o CGPDTM. It shows the distribution of the various curated courses aligned to competency profiles that were periodically recommended by the CBU as well as the top 10 courses by completion across various positions.

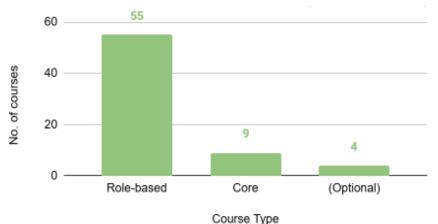
Based on insights from interactions during the Chintan Shivir and feedback from learners, the CBU identified key steps to unlock learning potential at the IP Office. Data from the Learning Management system highlighted learner interests and identified course providers with the highest engagement of the last FY. Adding this to the ongoing trends, competency profiles and feedback collected periodically, the CBU utilised refined approaches to capacity building interventions. One such example is inclusion of AI related courses for technical officials.

The CBU also revised its approach of curating courses from monthly to quarterly curation, for allowing learners to progress at their own pace. Higher indicative targets were set for the first three quarters for the officials in technical positions as they were now familiar with iGOT platform with more than a year of experience on the platform.

As the following figures highlight, there is a contrast of the number of courses curated for technical and administrative positions. Figure 9&10 indicate the first set of courses curated for administrative officials after their onboarding. Hence, in alignment with the experience of incremental learning, the CBU curated common competency and core competency courses for these officials. It also set lower initial targets for these officials, given it will take time for the officials to become familiar with the platform.

# A. CBU recommended Courses by Course Type and Competencies Addressed

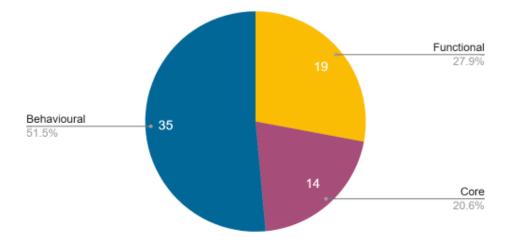
Since April 2023, the CBU has recommended a total of 68 curated courses for IP officials in technical positions, encompassing approximately 137 hours of course content.



## **CBU RECOMMENDED COURSES BY COURSE TYPE - TECHNICAL POSITIONS**

*Figure 7: CBU recommended Courses by Course Type among Technical Positions for April 2023-October 2025 (as of 01st Nov 2024)* 

55 of these courses were 'role-based' i.e. aligned to roles mapped in their competency profiles, while 9 courses were 'core' courses suggested by DoPT, etc as the backbone of trainings across government officials. The CBU also suggested 4 optional courses to IP officials in technical positions.



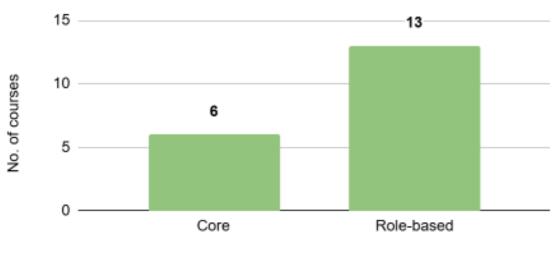
**CBU RECOMMENDED COURSES BY COMPETENCY CATEGORY - TECHNICAL POSITIONS** 

*Figure 8: CBU recommended Courses by Competencies Addressed-Technical Positions for April 2023-October 2025 (as of 01st Nov 2024)* 

Of these 68 CBU-recommended courses for IP officials in technical positions, 35 catered to enhancing their behavioural competencies while 19 covered functional competencies.

Similarly, since April 2024, the CBU has recommended a total of 19 curated courses for IP officials in administrative positions, encompassing approximately 36 hours of course content.

## **CBU RECOMMENDED COURSES BY COURSE TYPE - ADMINISTRATIVE POSITIONS**

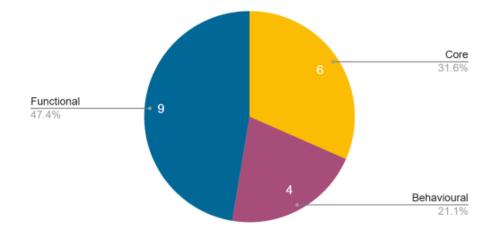




*Figure 9: CBU recommended Courses by Course Type- Administrative Positions for April 2023-October 2025 (as of 01st Nov 2024)* 

13 of these courses were 'role-based' i.e. aligned to roles mapped in their competency profiles, while 6 courses were 'core' courses suggested by DoPT, etc as the backbone of trainings across government officials.

## **CBU RECOMMENDED COURSES BY COMPETENCY CATEGORY - ADMINISTRATIVE POSITIONS**



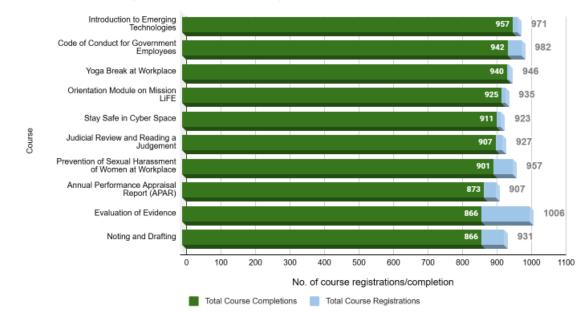
*Figure 10: CBU recommended Courses by Competencies Addressed- Administrative Positions for April 2023-October 2025 (as of 01st Nov 2024)* 

Of these 19 CBU-recommended courses for IP officials in administrative positions, 9 catered to enhancing their functional competencies while 4 covered behavioural competencies.

## B. Top 10 Courses Among the CBU Recommended Courses

Since April 2023, the top three courses completed by officials in technical positions, among those recommended by the CBU, are Introduction to Emerging Technologies, Code of Conduct for Government Officials, and Yoga Break at Workplace. Among the officials in administrative positions, Code of Conduct for Government Officials, Yoga Break at Workplace, and Prevention of Sexual Harassment at Workplace were the top three CBU-recommended courses.

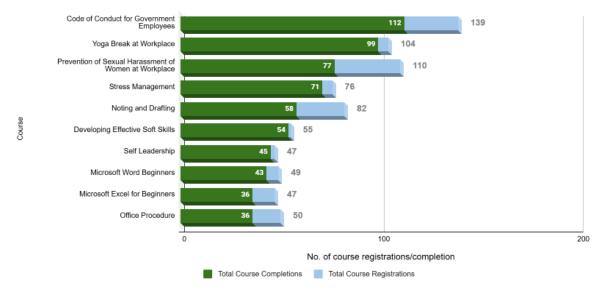
Figures 11 & 12 show the top 10 CBU recommended Courses as per completions in FY 2023-25, for the Technical and Administrative Positions respectively.



#### TOP 10 COURSES (CBU RECOMMENDED): REGISTRATION VS COMPLETION STATUS

Figure 11: Top 10 CBU recommended Courses as per completions-Technical Positions cumulative for FY 2023-25 (as of 01st Nov 2024)

# TOP 10 COURSES (CBU RECOMMENDED): REGISTRATION VS COMPLETION STATUS - ADMINISTRATIVE POSITIONS



*Figure 12: Top 10 CBU recommended Courses as per completions-Administrative Positions for FY 2023-25 (as of 01st Nov 2024)* 

## C. Overall Course Registration Overview

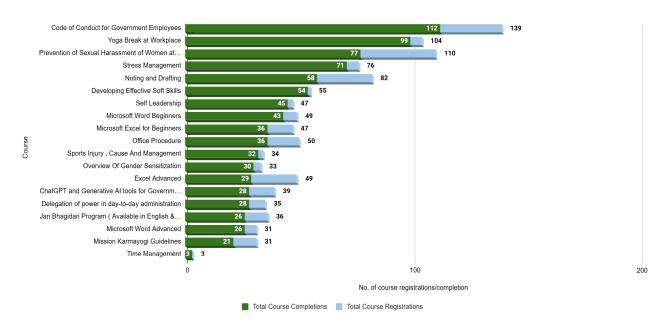
Figures 13 & 14 show the status of CBU recommended Courses as per completions in FY 2023-25, for the Technical and Administrative Positions respectively. Detailed tables are available in the annexure.

# <figure><figure>

## CBU RECOMMENDED COURSES CUMULATIVE (FY 2023-25): REGISTRATION VS COMPLETION STATUS - TECHNICAL POSITIONS

Figure 13: CBU recommended Courses by completions- Technical Positions FY2023-25 (as of 01st Nov 2024)

## CBU RECOMMENDED COURSES CUMULATIVE (FY 2024-25): REGISTRATION VS COMPLETION STATUS - ADMINISTRATIVE POSITIONS



*Figure 14: CBU recommended Courses by completions- Administrative Positions FY2023-25* (as of 01st Nov 2024)

# TESTIMONIALS FROM LEARNERS

Time Management course I can manage my time better and in an effective manner by classifying the importance of each

> **Agnita Banerjee** Senior Examiner of Trademarks and GI, Kolkata Office

I learned the significance of effective communication in managing daily tasks efficiently. Additionally, I understood the importance of maintaining emotional balance while handling critical tasks.

**Vijay T. Doye** Deputy Controller of Patents and Designs, Mumbai Office

I am able to use new tools in excel and word while working.

Sangeetha Sridharan Office Superintendent, Chennai Office

# TESTIMONIALS FROM LEARNERS

I have gained a deeper understanding of how to read and interpret judgements in a more efficient and effective manner by utilizing the skills taught in Judicial review and Reading a Judgement course. The course has taught me how to analyse legal language and also to identify key points from a judgement. After this course, my ability to read a judgement has improved and now when I read judgements, I can break them into their core components, making it easier to grasp the underlying principles and apply them in various contexts. This has also helped me a lot in writing my own decisions.

> **Dr. Jyoti** Asst. Controller of Patents and Designs, Delhi Office

..Introduction to Leveraging AI and ChatGPT, Problem Solving and Decision Making, AI for Digital Transformation: Machine Learning and Deep Learning, Practicing Excellence, Making Decisions were some of mt favorite courses. These courses are mostly related to my technical fields, hence improved my knowledge and understanding. Also these courses were narrated very well. Now I have better depth in understanding of technical fields like artificial intelligence, machine learning etc. Also, I am now able to make better decisions.

> **Vivek Vishwakarma** Examiner of Patents and Designs, Delhi Office



# **Chapter 2**

LEARNING ON iGOT: TECHNICAL POSITIONS IN FY 2024-25

# **Overview**

990 IP officials in technical positions have been onboarded on iGOT platform as of 01st Nov 2024. Of these, 840 officials have registered for at least one course in the FY 2024-25. The average learning hours of the IP officials since April 2024, stand close to 37 hours, as of 01st Nov 2024, with 229 officials completing 25 or more courses. Around 15% of the officials have completed over 30 courses in this FY.

Since April 2024, the CBU has recommended a total of 41 curated courses for IP officials in technical positions, encompassing approximately 88 hours and 25 minutes of course content. Overall, from April 2024 to October 2024, CBU-recommended courses constituted approximately 87% of all completed courses, while choice-based courses accounted for 13%

# **Onboarding & Progress**

## A. Overall Technical Positions- FY 2024-25

Table 4: Status of onboarding and learning hours-cumulative for all Technical Officials across Patents & TradeMarks (as of 01st Nov 2024)

Reporting Period	Number of IP Officials Onboarded	No. of IP Officials registered in atleast one course	Total Course Registration	Total Course Completed	Total Learning Hours (completed)	Average Learning Hours per Individual
	А	В	С	D	E	E/B
Q1 (April- June 2024)	990	379	4258	3422	6750:54:59	17:48:45
Q2 (July- September 2024)	990	559	6798	5430	11137:45:30	19:55:28
Progress in Q3 (Oct 2024)	990	649	8278	6082	12971:41:29	19:59:14
Cumulative Status in FY 2024-25	990	840	19334	14934	30860:21:58	36:44:19

The O/o CGPDTM has a cumulative total of 990 technical officials across Patents and Trademarks onboarded on the iGOT platform as of November 1, 2024. Of these, 840 officials have registered for at least one course in the FY 2024-25. The average learning hours of the IP officials since April 2024 stands close to 37 hours as of November 1, 2024.

## B. Patents- FY 2024-25

Table 5: Status of onboarding and learning hours-cumulative for all Technical Officials in Patents (as of 01st Nov 2024)

Reporting Period	Number of IP Officials Onboarded	No. of IP Officials registered in atleast one course	Total Course Registration	Total Course Completed	Total Learning Hours (completed)	Average Learning Hours per Individual
	А	В	С	D	E	E/B
Q1 (April- June 2024)	830	270	2924	2312	4483:44:35	16:36:23
Q2 (July- September 2024)	830	470	5989	4687	9592:25:12	20:24:34
Progress in Q3 (Oct 2024)	830	582	7777	5682	12345:38:20	21:12:45
Cumulative Status in FY 2024-25	830	709	16690	12681	26421:48:07	58:13:42

Among the patents officials in technical positions, 709 out of 830 officials (85%) registered for at least one course in FY 2024–25 as of. In the FY 2024-25, the average learning hours per official is around 58 hours.

## C. TradeMarks- FY 2024-25

Table 6: Status of onboarding and learning hours-cumulative for all Technical Officials in Trade Marks (as of 01st Nov 2024)

Reporting Period	Number of IP Officials Onboarded	No. of IP Officials registered in at least one course	Total Course Registration	Total Course Completed	Total Learning Hours (completed)	Average Learning Hours per Individual
	А	В	С	D	E	E/B
Q1 (April- June 2024)	160	109	1334	1110	2267:10:24	20:47:59
Q2 (July- September 2024)	160	89	809	743	1545:20:18	17:21:48
Progress in Q3 (Oct 2024)	160	67	501	400	626:03:09	09:20:39
Cumulative Status in FY 2024-25	160	131	2644	2253	4438:33:51	33:52:56

Among the TradeMarks officials in technical positions, 131 out of 160 officials (82%) registered for at least one course in FY 2024–25. The average learning hours per official in this period is around 34 hours.

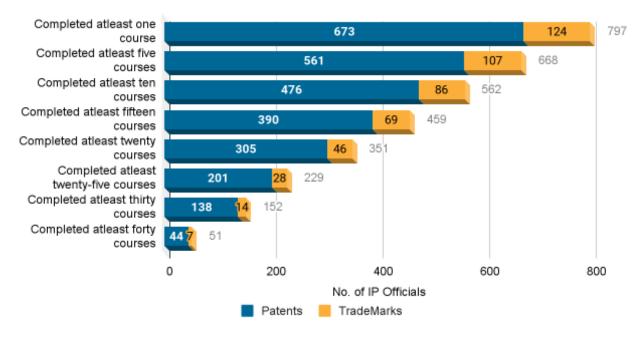
## D. Overall Progress in FY 2024-25

Of the 990 technical positions officials onboarded on the iGOT platform, 830 officials are from the Patent office and 160 are from the Trademarks office.

Number of Officials/Courses Completed	Patents	TradeMarks	Total
1 Course or more	673	124	797
5 Courses or more	561	107	668
10 Courses or more	476	86	562
15 Courses or more	390	69	459
20 Courses or more	305	46	351
25 Courses or more	201	28	229
30 Courses or more	138	14	152
40 Courses or more	44	7	51

#### Table 7: Status of Course completion for all Technical Officials (as of 01st Nov 2024

#### LEARNING STATUS ON IGOT - TECHNICAL POSITIONS



*Figure 15: Status of Course completion among Patents & TradeMarks Officials (Technical Positions) (as of 01st Nov 2024)* 

In the FY 2024-25, 797 officials (nearly 81%) completed at least one course from both offices, and 351 officials (305 from Patent and 46 from Trademarks) had completed more than 20 courses on iGOT as of Nov 1, 2024. Table 8 presents the quarter-wise break-up of the course completion status.

Table 8: Break-up of Course completion status across Technical Positons-Patents & Trade Marks(as of 01st Nov 2024)

Number of Officials/ Courses Completed	Q1 (April- June 2024)			Q2 (Ju	Q2 (July- September 2024)		Progress in Q3 (Oct 2024)			Status in FY 2024-25		
	Patents	Trade- Marks	Total	Patents	Trade- Marks	Total	Patents	Trade- Marks	Total	Patents	Trade- Marks	Total
1 Course or more	239	101	340	427	85	512	554	61	615	673	124	797
5 Courses or more	180	80	260	323	57	380	376	33	409	561	107	668
10 Courses or more	138	60	198	212	24	236	245	12	257	476	86	562
15 Courses or more	40	25	65	130	11	141	151	6	157	390	69	459
20 Courses or more	13	4	17	68	6	74	83	2	85	305	46	351
25 Courses or more	5	3	8	16	3	19	37	1	38	201	28	229
30 Courses or more	4	2	6	7	2	9	16	0	16	138	14	152
40 Courses or more	0	1	1	2	2	4	1	0	1	44	7	51

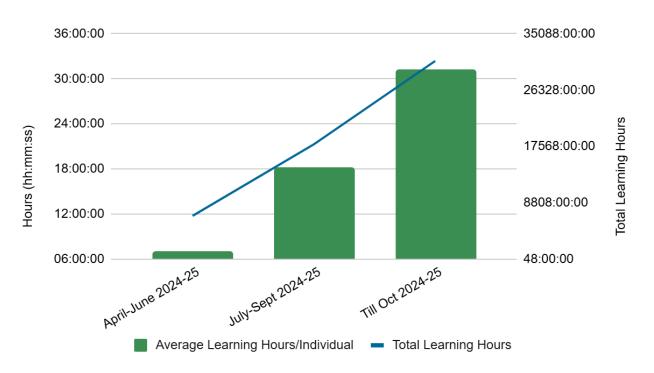
# **Learning Trends**

The progress in average learning hours in the current FY (2024-25) can be seen as a marker of moving in the right direction. In their year two of practicing learning on iGOT platform, the technical officials are already ahead of the learning status graph of the last FY(2023-24). Further, as can be seen in this section, the average learning hours per individual official has a steep increase by the end of October 2024-reflecting also the impact of National Learning Week.

An interesting insight here is that in the first year of iGOT learning i.e. in FY2023-24, IP Officials in technical positions averaged over 41 hours of learning per individual. While, in the current FY, the average learning hours is already close to 34 hours per individual, with five months left to go. The learner testimonials at the end of the chapter indicate that learners are realising the utility of such a democratised learning platform, and have started using it in their day-to-day functioning. The CBU and senior leadership has taken a cue from the success of their efforts in iGOT learning, and are initiating multiple avenues of further learning. Some of these are initiation of a learning series with experts from various fields, developing in-house domain courses with support from CBC, etc.

## A. Trend in Learning Hours

## LEARNING HOURS TREND - TECHNICAL POSITIONS



#### Figure 16: Learning hours trend-Technical Positions from April 2024 to October 2024

From Quarter 1 (April-June 2024-25) to the beginning of Quarter 3 (October 2024-25), the total learning hours of all onboarded officials have grown exponentially, increasing by 28 times. A similar growth rate is observed in the average learning hours per official (Figure 16).

## B. Choice and CBU-recommended Courses

## CHOICE-BASED AND CBU-RECOMMENDED COURSES - TECHNICAL POSITIONS



Created with Datawrapper

*Figure 17: Choice-based and CBU-recommended courses among technical positions from April 2024 to October 2024* 

In the financial year 2024-25, 87% of the courses completed by technical officials (Patents and Trademarks) were CBU-recommended, while 13% were choice-based. However, officials from the Trademark Office show a relatively higher preference for choice-based courses compared to those from the Patent Office. 89% of the total courses completed by Patent officials are CBU-recommended ones, while for Trademark officials it is 77%.

# **Learning Insights**

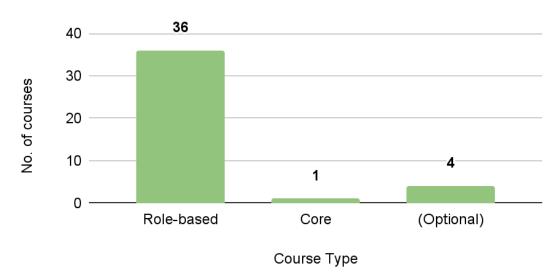
This section provides an overview of the courses taken by the learners in O/o CGPDTM across the technical positions. It shows the distribution of the various curated courses aligned to competency profiles that were periodically recommended by the CBU as well as the top 10 courses by completion across officials in technical positions.

Based on insights from interactions during the Chintan Shivir and feedback from learners, the CBU identified key steps to unlock learning potential at the IP Office. Data from the Learning Management system highlighted learner interests and identified course providers with the highest engagement of the last FY. Adding this to the ongoing trends, competency profiles and feedback collected periodically, the CBU utilised refined approaches to capacity building interventions. One such example is inclusion of AI related courses for technical officials.

This FY, the courses curated by CBU were largely around enhancing the behavioral competencies such as communication, planning and coordination, decision-making, and team working, along side functional competencies like emerging technology and legal drafting and writing. The CBU also revised its approach of curating courses from monthly to quarterly curation, for allowing learners to progress at their own pace, with higher indicative targets set for the first three quarters. This was done keeping in mind that officials in technical positions are now familiar with iGOT platform with more than a year of experience on the platform. The learner testimonials at the end of this chapter emphasises the ready application of learning officials have started in their day-to-day functioning.

# A. CBU recommended Courses by Course Type and Competencies Addressed

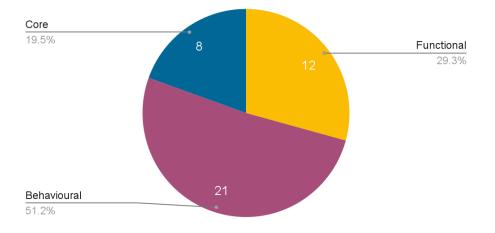
In the FY2024-25, the CBU has recommended a total of 41 curated courses for IP officials in technical positions, encompassing approximately 88 hours and 25 minutes of course content.



## **CBU RECOMMENDED COURSES BY COURSE TYPE - TECHNICAL POSITIONS**

Figure 18: CBU recommended Courses by Course Type- Technical Positions in FY 2024-25 (as of 01st Nov 2024)

36 of these courses were 'role-based' i.e. aligned to roles mapped in their competency profiles, while 1 courses was 'core' course. The CBU also suggested 4 optional courses for IP officials in technical positions.



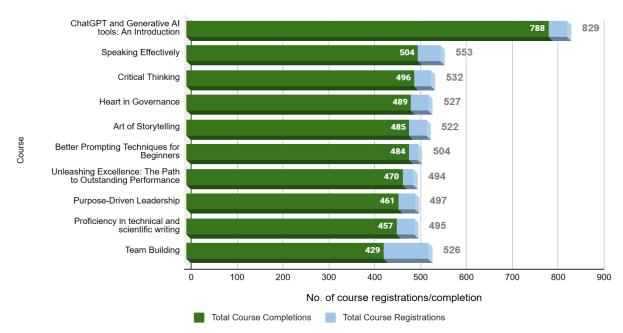
## **CBU RECOMMENDED COURSES BY COMPETENCY CATEGORY - TECHNICAL POSITIONS**

*Figure 19: CBU recommended Courses by Competencies Addressed- Technical Positions in FY 2024-25* (as of 01st Nov 2024)

Of these 41 CBU-recommended courses for IP officials in technical positions, 21 catered to enhancing their behavioural competencies while 12 covered aspects of functional competencies.

## B. Top 10 Courses among the CBU Recommended Courses

In the FY 2024-25, the top three courses completed by officials in technical positions, among those recommended by the CBU, are ChatGPT and Generative AI tools: An Introduction, Speaking Effectively, and Critical Thinking.



# TOP 10 COURSES (CBU RECOMMENDED): REGISTRATION VS COMPLETION STATUS - TECHNICAL POSITIONS

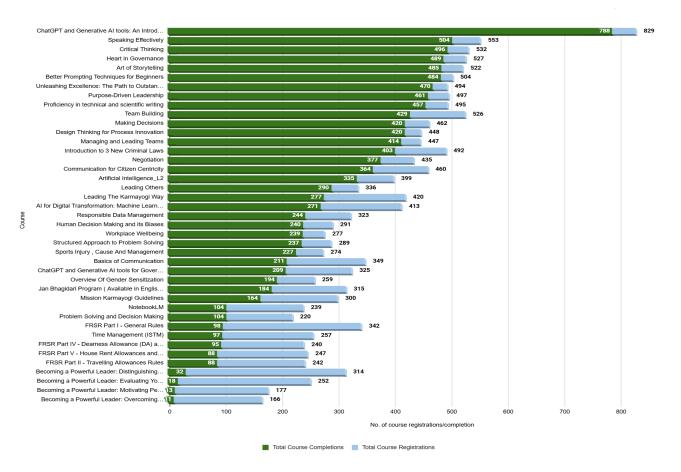
*Figure 20: Top 10 CBU recommended Courses as per completion in FY 2024-25 among Technical Positions (as of 01st Nov 2024)* 

Figure 20 shows the top 10 CBU recommended Courses as per completions in FY 2024-25, for the Technical Positions.

## C. Overall Course Registration Overview

Figure 21 shows the status of CBU recommended Courses as per completions in FY 2023-25, for the Technical Positions.

# CBU RECOMMENDED COURSES CUMILATIVE (FY 2024-25): REGISTRATION VS COMPLETION STATUS - TECHNICAL POSITIONS



*Figure 21: CBU recommended Courses by completions- Technical Positions in FY 2024-25 (as of 01st Nov 2024)* 

# TESTIMONIALS FROM LEARNERS

I am now able to analyse complex technical problems more effectively due to the problem-solving techniques I learned in the Advanced Data Analytics course. The course taught me how to break down data into manageable insights, enabling me to make informed decisions in my work on filtration technology and process optimisation.

> **Dr. Sateesh Kumar Meena** Examiner of Patents and Designs, Delhi Office

By completing the course time management, I am now able to manage my time effectively and complete the task in time bound manner.

**Krishnakant Katariya** Asst. Controller of Patents and Designs, Delhi Office

I am able to better understand and examine patent applications related to AI and ML. I learnt in the AI for Digital Transformation, ChatGPT and Cyber Security courses.

## Himanshu Mittal

Examiner of Patents and Designs, Delhi

The course on CCS rules helped me in understanding the ethical and professional conduct expected from government employees in India, the role of government servant in maintaining integrity, impartiality, and accountability.Further, the course on Introduction to Leveraging AI and ChatGPT helped me in using these tools effectively.

**Tripti Pandey** Examiner of Patents and Designs, Delhi Office

# TESTIMONIALS FROM LEARNERS

Stress management and Time management were two major skills I learnt from iGOT courses.

**Anita Devi** Asst. Controller Patents and Designs, Chennai Office

The Courses that I enjoyed the most were:

1. Problem Solving and Decision Making; 2. Self-Leadership; 3. Developing effective soft skills; 4. Time management; 5. Basics of communication. During the discharge of our duties there are various aspects that have to be dealt effectively and efficiently, including human management, multi-tasking, team-work, self-discipline, self analysis, communication, etc, these aspects play a very critical role during our work. The above-mentioned courses were tailored to improve our skills as an Officer and a Leader.

> **Dr Shahida Umar** Asst.Controller of Patents and Designs, Delhi Office

...Such as the course "Basics of communication" helped me to understand the elements of effective communication that has improvised my Decision-writing skills during the processing of the Patent applications.

I find the learnings from iGOT courses highly applicable to my day-to-day responsibilities. Such as the course- Introduction to Emerging Technologies offers insights into technological advancements affecting IP domains.

Shiv Prakash Asst. Controller Patents and Designs, Chennai Office



# **Chapter 3**

LEARNING ON iGOT: ADMINISTRATIVE POSITIONS IN FY 2024-25

# **Overview**

264 IP officials in administrative positions have been onboarded on iGOT platform as of 01st Nov 2024. Of these, 127 officials have registered for atleast one course in the FY 2024-25. The average learning hours of these IP officials since April 2024, stand over 14 hours, as of 01st Nov 2024, with 43 officials completing 10 or more courses. Around 1% of the officials have completed over 15 courses in this FY. Since April 2024, the CBU has recommended a total of 19 curated courses for IP officials in administrative positions, encompassing approximately 36 hours of course content. In the financial year 2024-25, 62% of the courses completed by administrative officials were CBU-recommended, while 38% were choice-based.

# **Onboarding & Progress**

In April 2024, the administrative officials in O/o CGPDTM were onboarded to the iGOT platform. The CBU ensured onboarding of all officials, mitigating technical and other logistical challenges. The CBU and senior leadership also leveraged the support of the Head of Offices across the regional offices of the O/o CGPDTM to ensure a smooth onboarding experience for these officials. Lower initial targets were set, allowing officials to adapt to the platform and engage with learning at their own pace.

# Table 9: Status of onboarding and learning hours- cumulative for all Administrative Officials (as of 01st Nov 2024) FY 2024-25

Reporting Period	Number of IP Officials Onboarded	No. of IP Officials registered in at least one course	Total Course Registration	Total Course Completed	Total Learning Hours (completed)	Average Learning Hours per Individual
	А	В	С	D	E	E/B
Q1 (April- June 2024)	264	110	513	369	495:33:08	04:30:18
Q2 (July- September 2024)	264	69	525	425	819:28:55	11:52:36
Progress in Q3 (Oct 2024)	264	59	422	316	510:01:25	08:38:40
Cumulative Status in FY 2024- 25	264	127	1460	1110	1825:03:28	14:22:14



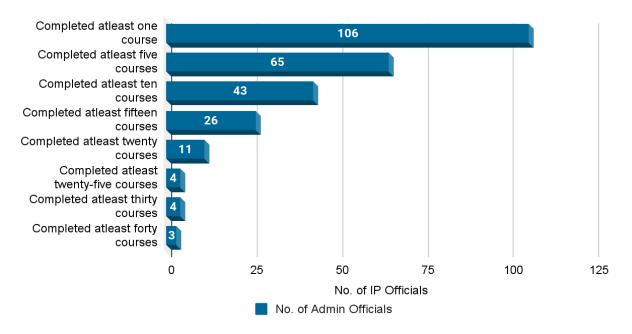


Figure 22: Status of Course completion among Administrative Officials (as of 01st Nov 2024)

The O/o CGPDTM has a cumulative total of 264 administrative officials onboarded on the iGOT platform. Of these, about 127 officials have registered for at least one course in the FY 2024-25. The average learning hours among these officials April 2024 stands over 14 hours. Table 10 presents the quarter-wise break-up of the course completion status.

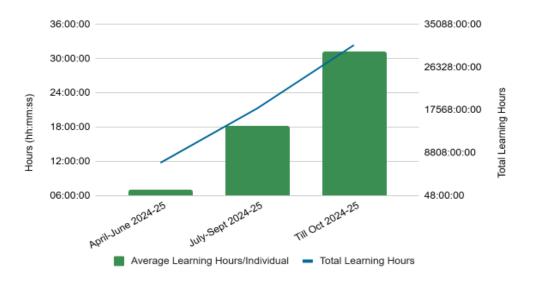
Number of Officials/ Courses Completed	Q1 (April- June 2024)	Q2 (July- September 2024)	Progress in Q3 (Oct 2024)	Status in FY 2024-25
1 Course or more	87	62	46	106
5 Courses or more	19	37	26	65
10 Courses or more	10	8	10	43
15 Courses or more	3	5	2	26
20 Courses or more	2	5	2	11
25 Courses or more	1	2	1	4
30 Courses or more	0	2	1	4
40 Courses or more	0	1	0	3

#### Table 10: Status of Course completion for all Administrative Officials (as of 01st Nov 2024)

## **Learning Trends**

As can be seen in this section, the administrative officials were getting used to the iGOT platform in Q1. While, in Q2 with nudges from the CBU and senior leadership, the average learning hours has increased significantly. Through the progress in only one month of Q3 is captured currently, it is important to note that about 23 administrative officials completed more than 4 hours of learning during the National Learning Week. Further, Choice-based courses share more than a third of the courses completed by the officials in administrative positions.

#### A. Trend in Learning Hours

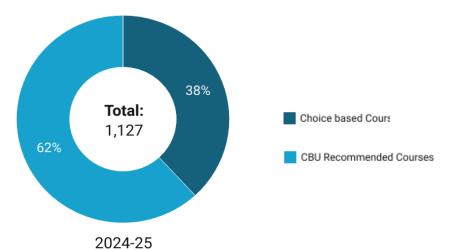


#### LEARNING HOURS TREND - ADMINISTRATIVE POSITIONS

The growth rate of learning hours has accelerated significantly in Q2 compared to Q1 & Q3.

#### B. Choice-based and CBU-recommended courses

#### CHOICE-BASED AND CBU-RECOMMENDED COURSES - ADMINISTRATIVE POSITIONS





In the financial year 2024-25, 62% of the courses completed by administrative officials were CBU-recommended, while 38% were choice-based.

## **Learning Insights**

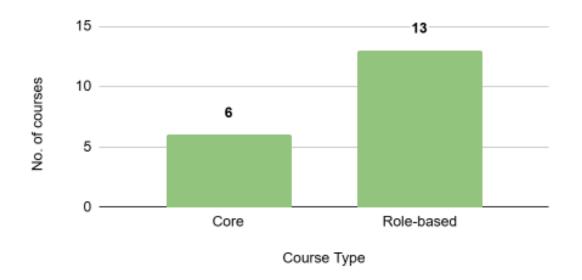
This section provides an overview of the courses taken by the learners in O/o CGPDTM across the administrative positions. It shows the distribution of the various curated courses aligned to competency profiles that were periodically recommended by the CBU as well as the top 10 courses by completion across officials in administrative positions.

The administrative officials were onboarded for their learning journey on the iGOT platform in April 2024. To support their smooth transition towards this initiative, the CBU curated a set of common competency targeted courses and certain core competency courses tailored to their roles. The courses curated by CBU were largely around enhancing the behavioral competencies such as planning and coordination, self awareness, organisational awareness, communication, etc, alongside functional competencies like office procedures, noting and drafting, data collection and analysis. Many courses were 'core' courses suggested by DoPT and others.

Further, as the CBU was familiar with the success of the incremental learning method for technical positions last year, it utilised a similar approach for administrative officials. Given the diverse set of officials in administrative positions, it set lower initial targets, allowing officials time to familiarise themselves with the platform and adapt to iGOT learning. Thus, in the FY 2024-25, the CBU has recommended a total of 19 curated courses for IP officials in administrative positions, encompassing approximately 36 hours of course content. The learner testimonials at the end of this chapter emphasises the ready application of learning officials have started in their day-to-day functioning.

#### A. CBU recommended Courses by Course Type and Competencies Addressed

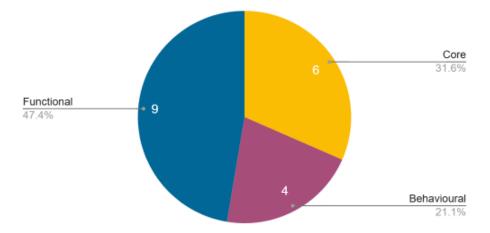




## *Figure 25: CBU recommended Courses by Course Type- Administrative Positions in FY 2024-25 (as of 01st Nov 2024)*

13 of these courses were 'role-based' i.e. aligned to roles mapped in their competency profiles, while 6 courses were 'core' courses suggested by DoPT, etc as the backbone of trainings across government officials.

#### **CBU RECOMMENDED COURSES BY COMPETENCY CATEGORY - ADMINISTRATIVE POSITIONS**

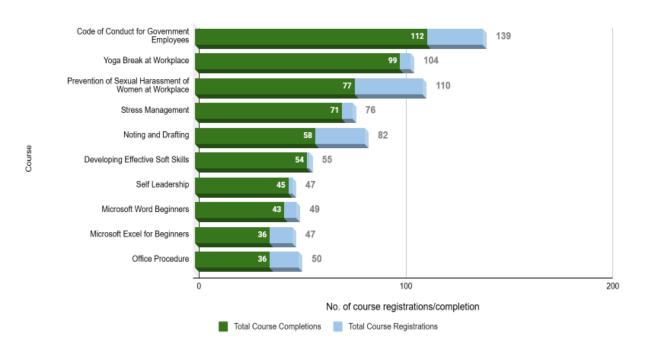


*Figure 26: CBU recommended Courses by Competencies Addressed- Administrative Positions in FY 2024-25* (as of 01st Nov 2024)

Of these 19 CBU-recommended courses for IP officials in administrative positions, 9 catered to enhancing their functional competencies while 4 covered behavioural competencies.

#### B. Top 10 courses among the CBU Recommended courses

In the FY 2024-25, the top three courses completed by officials in administrative positions, among those recommended by the CBU, are Code of Conduct for Government Officials, Yoga Break at Workplace, and Prevention of Sexual Harassment at Workplace were the top three CBU-recommended courses.



# TOP 10 COURSES (CBU RECOMMENDED): REGISTRATION VS COMPLETION STATUS - ADMINISTRATIVE POSITIONS

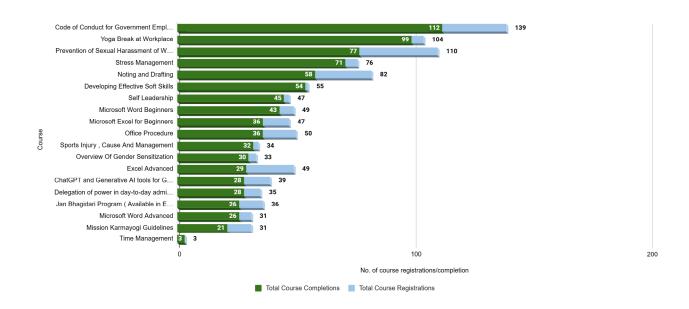
*Figure 27: Top 10 CBU recommended Courses as per completions- Administrative positions in FY 2024-25 (as of 01st Nov 2024)* 

Figure 27 shows the top 10 CBU recommended Courses as per completions in FY 2024-25, for the Administrative Positions.

#### C. Overall course registration overview

Figure 28 shows the status of CBU recommended Courses as per completions in FY 2024-25, for the Administrative Positions.

## CBU RECOMMENDED COURSES CUMILATIVE (FY 2024-25): REGISTRATION VS COMPLETION STATUS - ADMINISTRATIVE POSITIONS



*Figure 28: CBU recommended Courses by completions- Administrative Positions in FY 2024-25 (as of 01st Nov 2024)* 

# TESTIMONIALS FROM LEARNERS



Photographic Assistant, Chennai Office



# **Chapter 4**

NATIONAL LEARNING WEEK

## About the National Learning Week

Karmayogi Saptah or the National Learning Week (NLW) was a week-long initiative by the Govt. of India. It was designed to inspire government officials and promote a culture of continuous learning and capacity building. Initiated as a cornerstone of Mission Karmayogi, this week featured an array of webinars from notable experts across diverse fields. A suggestive list of courses across position holders in government were also circulated. These sessions focused on delivering practical and forwardlooking insights to empower government officials to break silos, with enhanced knowledge and improved decision-making skills.

## **Course Composition in the National Learning Week**

Under the National Learning Week initiative, all government officials were encouraged to explore a range of courses on the iGOT platform, customized to their functional roles and levels. This structured learning was categorised as follows:

#### **Common Recommended Courses**

All officials were required to complete at least one endorsed course such as Viksit Bharat, Jan Bhagidari or Leading the Karmayogi Way.

- » **CBC/DoPT recommended role-based learning:** These were courses curated for specific job roles focused on developing key competencies and role-based learning.
- » **Ministry-Recommended Courses:** These were courses recommended by each Ministry/Department/ Organisation based on its Annual Capacity Building Plan (ACBP)- relevant to its officials.
- » **Self-selected:** These were courses that the officials had the flexibility to choose to enhance their skills and contribute more effectively to their roles.

## Highlights of National Learning Week in the O/o CGPDTM

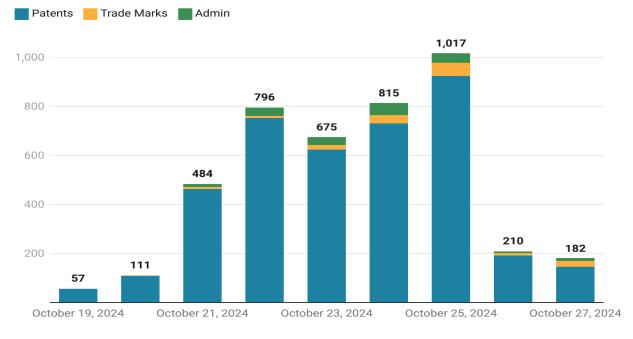
The National Learning Week at the O/o CGPDTM saw enthusiastic participation, with officials completing 4,347 courses and logging over 9,471 hours of learning. While officials from both technical and administrative positions participated in the event, a high enthusiasm was recorded across the officials in Patents Office.

Figure 29 throws an overview of the day-wise distribution of the courses completed across officials from technical positions (Patents & TradeMarks) and Administrative positions.

	Adı	nin	Pate	ents	Trade	Marks	т	otal
Date	No.of completed courses	Total Learning Hours	No.of completed courses	Total Learning Hours	No.of completed courses	Total Learning Hours	No.of completed courses	Total Learning Hours
19-10-2024			56	121:45:18	1	01:25:00	57	123:10:18
20-10-2024			110	247:19:18	1	00:39:59	111	247:59:17
21-10-2024	12	17:14:55	464	1001:21:37	8	16:43:15	484	1035:19:47
22-10-2024	34	66:15:36	753	1826:46:44	9	15:35:09	796	1908:37:29
23-10-2024	32	51:07:09	624	1473:07:41	19	26:43:57	675	1550:58:47
24-10-2024	50	77:40:41	732	1735:24:56	33	46:38:33	815	1859:44:10
25-10-2024	39	73:35:20	924	1903:58:55	54	81:57:11	1017	2059:31:26
26-10-2024	7	13:34:01	193	352:35:56	10	10:47:36	210	376:57:33
27-10-2024	12	17:00:02	147	266:56:34	23	24:55:49	182	308:52:25
Total	186	316:27:44	4003	8929:16:59	158	225:26:29	4347	9471:11:12

#### Table 11: Learning Hours and Course Completion during NLW (19-27 Oct)





*Figure 29: Courses completed during the National Learning Week in the O/o CGPDTM-Day-wise trend across technical and administrative positions* 

The officials in technical positionin in the Patents Office led the efforts with 4,003 courses completed, generating over 8,929 hours of institutional learning. While the officials in technical position in the TradeMarks Office completed 158 courses, amounting to 225 hours of learning. The officials in Administrative positions contributed by completing 186 courses, with a total of 316 hours of learning.

Around 460 officials in the O/o CGPDTM completed more than 4 hours of learning during the National Learning Week. A break-up of the same across positions is as follows-

Table 12: Break-up of officials completing more than four hours of learning on iGOT across positions during NLW(19-27 Oct)

Positions	Number of officers completing more than 4 hours during NLW
Technical (Patents+TradeMarks)	437
Admin	23
Total	460

Further, about 19 Officials emerged as Super-learners with more than 50 hrs of learning in NLW. All of these officials were patent officials in technical position. A list of these officials is available in the annexure. The learner testimonials at the end of this chapter throw light on the building of a learning culture in O/o CGPDTM. It can be an indicator that MDOs like O/o CGPDTM are on the right path of the transformation in capacity building that Mission Karmayogi has set the vision for.

# TESTIMONIALS FROM LEARNERS

We were highly motivated as the entire office aswell as the peer group were participating in the National Learning Week and doing the iGOT courses.

#### Amit Soni

Deputy Controller of Patents and Designs, Delhi Office



Webinars offered me the opportunity to gain new skills, without the need for travel or extended time away from work.

**A. Rizwan** Photographic Assistant, Chennai Office



Webinars are helpful in enhancing knowledge. The webinar on 'From Adversity to Achievement' featured Mr. Suhas Yathiraj, an inspiring example of overcoming adversity to achieve success. His journey is a profound testament to determination, resilience, and the human spirit.

> **Maya Kumari** Asst. Controller of Patents and Designs, Delhi Office

National Learning Week provided valuable insights through a variety of webinars and sessions that enhanced both professional and personal skills. It offered practical tools for time management, conflict resolution, and intellectual property law updates, directly aligning with office responsibilities.

> **Dr. Sharmistha Ghosh** Joint Controller of Patents & Designs, Kolkata Office

The interactive sessions with expert speakers fostered a deeper understanding of current trends and best practices, helping improve productivity and decision-making. Overall, the week was an enriching experience, promoting continuous learning and equipping participants with relevant skills for more efficient performance in their roles.





## ANNEXURE

## **Overall Course-wise Learning Status of CBU Recommended Courses Among Technical Positions** (as of 01st Nov 2024)

S.No.	Course Provider	Course Title	Duration	Course Type	Course recommended by CBU in FY	Total Course Registration	Total Learning Hours (includes in progress and completed courses)	Number of Unique Officials	Average Learning Hours per Individual	Total Course Completion
1	iGOT Karmayogi (Wadhwani Foundation)	Introduction to Emerging Technologies	02:30:00	Role- based	FY 2023-24	971	2246:50:29	971	02:18:50	957
2	iGOT (ISTM)	Noting and Drafting	02:00:00	Role- based	FY 2023-24	931	1761:00:00	931	01:53:29	866
3	igot (ISTM)	Code of Conduct for Government Employees	00:35:00	Core	FY 2023-24	982	559:25:30	942	00:35:38	952
4	igot (ISTM)	Prevention of Sexual Harassment of Women at Workplace	01:51:59	Core	FY 2023-24	957	1713:58:07	957	01:47:28	901
5	iGOT (MDNIY)	Yoga Break at Workplace	00:27:54	Core	FY 2023-24	946	437:45:03	946	00:27:46	940
6	iGOT (Ministry of Environment, Forest and Climate Change)	Orientation Module on Mission LiFE	00:22:59	Core	FY 2023-24	935	355:05:33	935	00:22:47	925

S.No.	Course Provider	Course Title	Duration	Course Type	Course recommended by CBU in FY	Total Course Registration	Total Learning Hours (includes in progress and completed courses)	Number of Unique Officials	Average Learning Hours per Individual	Total Course Completion
7	iGOT (Indian Cybercrime Coordination Centre - I4C)	Stay Safe in Cyber Space	01:16:00	Core	FY 2023-24	923	1168:42:59	923	01:15:58	911
8	igot (IIM B)	Effective Communication	05:34:00	Role- based	FY 2023-24	873	4658:02:40	873	05:20:08	823
9	iGOT (ISTM)	Judicial Review and Reading a Judgement	00:25:00	Role- based	FY 2023-24	927	388:45:00	912	00:25:35	907
10	iGOT (ISTM)	Evaluation of Evidence	00:46:00	Role- based	FY 2023-24	1006	1221:50:00	873	01:23:58	866
11	igot (IIPA)	Stress Management	01:54:00	Core	FY 2023-24	741	1403:39:45	741	01:53:39	731
12	igot (Aol)	Increasing your Emotional Quotient	01:07:00	Core	FY 2023-24	867	960:45:33	867	01:06:29	844
13	igot (IIPA)	Service Delivery Management	03:11:00	Role- based	FY 2023-24	835	2661:11:28	835	03:11:13	832
14	iGOT (Department of Personnel and Training)	Emotional Intelligence	01:05:00	Role- based	FY 2023-24	877	928:02:54	877	01:03:30	850
15	iGOT (Department of Personnel and Training)	Motivation	01:05:00	Role- based	FY 2023-24	849	891:09:00	849	01:02:59	815

S.No.	Course Provider	Course Title	Duration	Course Type	Course recommended by CBU in FY	Total Course Registration	Total Learning Hours (includes in progress and completed courses)	Number of Unique Officials	Average Learning Hours per Individual	Total Course Completion
16	iGOT (Department of Personnel and Training)	Time Management	01:15:00	Role- based	FY 2023-24	847	1017:45:00	847	01:12:06	811
17	iGOT (Department of Personnel and Training)	Personal and Professional Effectiveness	01:35:00	Role- based	FY 2023-24	832	1266:24:10	832	01:31:20	793
18	igot (LBSNAA)	Understanding Motivation	01:35:48	Role- based	FY 2023-24	839	1330:34:56	839	01:35:09	831
19	iGOT (Department of Personnel and Training)	Personal and Organisational Values	00:55:00	Role- based	FY 2023-24	854	765:25:00	854	00:53:47	832
20	iGOT (Harappa Educa- tion)	Practicing Excellence	03:13:00	Role- based	FY 2023-24	834	2659:12:03	834	03:11:19	820
21	iGOT (Harappa Educa- tion)	Embracing Change	02:53:00	Role- based	FY 2023-24	839	2392:45:00	839	02:51:07	827
22	iGOT (Harappa Educa- tion)	Structuring Problems	02:37:00	Role- based	FY 2023-24	831	2161:23:45	831	02:36:03	821
23	igot (ISTM)	Annual Performance Appraisal Report (APAR)	00:30:00	Core	FY 2023-24	907	564:54:00	875	00:38:44	873

S.No.	Course Provider	Course Title	Duration	Course Type	Course recommended by CBU in FY	Total Course Registration	Total Learning Hours (includes in progress and completed courses)	Number of Unique Officials	Average Learning Hours per Individual	Total Course Completion
24	iGOT (Wadhwani Institute of Tech- nology and Policy)	Generative AI for Digital Trans- formation like ChatGPT, Bard, etc.	01:25:00	Role- based	FY 2023-24	829	1135:57:53	829	01:22:13	788
25	igot (LBSNAA)	Basics of Administrative Law	00:43:47	Role- based	FY 2023-24	807	584:03:05	807	00:43:25	798
26	iGOT (Harappa Educa- tion)	Leading Self	04:56:00	Role- based	FY 2023-24	785	3767:40:32	785	04:47:59	755
27	iGOT (Harappa Educa- tion)	Reading Deeply	02:54:00	Role- based	FY 2023-24	774	2208:47:30	774	02:51:13	754
28	iGOT (Harappa Educa- tion)	Speaking Effectively	05:14:00	Role- based	FY 2024-25 (Q1)	553	2684:35:53	553	04:51:17	504
29	iGOT (Capacity Building Commission)	Critical Thinking	01:51:00	Role- based	FY 2024-25 (Q1)	532	931:27:15	532	01:45:03	496
30	iGOT (Capacity Building Commission)	Art of Storytelling	01:51:00	Role- based	FY 2024-25 (Q1)	522	914:36:07	522	01:45:08	485
31	iGOT (Capacity Building Commission)	Purpose-Driven Leadership	01:55:00	Role- based	FY 2024-25 (Q1)	497	892:13:48	497	01:47:43	461

S.No.	Course Provider	Course Title	Duration	Course Type	Course recommended by CBU in FY	Total Course Registration	Total Learning Hours (includes in progress and completed courses)	Number of Unique Officials	Average Learning Hours per Individual	Total Course Completion
32	iGOT (Steel Au- thority of India Ltd)	Unleashing Excellence: The Path to Out- standing Performance	01:15:00	Role- based	FY 2024-25 (Q1)	494	590:32:09	494	01:11:43	470
33	iGOT (Capacity Building Commission)	Proficiency in technical and scientific writing	01:58:00	Role- based	FY 2024-25 (Q1)	495	906:43:43	495	01:49:54	457
34	iGOT (Institute of Secretariat Train- ing and Manage- ment)	Heart in Governance	00:18:23	Role- based	FY 2024-25 (Q1)	527	150:35:22	527	00:17:09	489
35	iGOT (Karmayogi Bharat)	Introduction to 3 New Criminal Laws	02:30:00	(Option- al)	FY 2024-25 (Q1)	492	1094:15:58	492	02:13:27	403
37	iGOT (Department of Expenditure)	FRSR Part II - Travelling Allow- ances Rules	03:10:00	(Option- al)	FY 2024-25 (Q1)	242	295:01:40	242	01:13:09	88
38	iGOT (Department of Expenditure)	FRSR Part IV - Dearness Allow- ance (DA) and Dearness Relief (DR) Rules	02:25:00	(Option- al)	FY 2024-25 (Q1)	240	241:11:00	240	01:00:18	95
39	iGOT (Department of Expenditure)	FRSR Part V - House Rent Allow- ances and Other Allowances	03:45:00	(Option- al)	FY 2024-25 (Q1)	247	354:00:00	247	01:26:00	88
40	iGOT (Department of Personnel and Training)	Team Building	01:25:00	Role- based	FY 2024-25 (Q2)	526	622:51:40	526	01:11:03	429

S.No.	Course Provider	Course Title	Duration	Course Type	Course recommended by CBU in FY	Total Course Registration	Total Learning Hours (includes in progress and completed courses)	Number of Unique Officials	Average Learning Hours per Individual	Total Course Completion
41	iGOT (Invest India)	Better Prompting Techniques for Beginners	00:54:05	Role- based	FY 2024-25 (Q2)	504	437:42:52	504	00:52:07	484
42	iGOT (Wadhwani Institute of Tech- nology and Policy)	ChatGPT and Generative AI tools: An Introduction	01:25:00	Role- based	FY 2024-25 (Q2)	829	1135:57:53	829	01:22:13	788
43	iGOT (Department of Personnel and Training)	Communication for Citizen Centricity	01:35:00	Role- based	FY 2024-25 (Q2)	460	591:22:30	460	01:17:08	364
44	iGOT (Harappa Education)	Making Decisions	04:54:00	Role- based	FY 2024-25 (Q2)	462	2102:44:57	462	04:33:05	420
45	iGOT (ISB Hyder- abad)	Managing and Leading Teams	01:40:00	Role- based	FY 2024-25 (Q2)	447	699:32:36	447	01:33:54	414
46	iGOT (DataDot- Org)	Responsible Data Management	01:58:00	Role- based	FY 2024-25 (Q2)	323	523:22:13	323	01:37:13	244
47	iGOT (Totally Aligned Organiza- tion)	Leading The Karmayogi Way	02:15:00	Role- based	FY 2024-25 (Q2)	420	657:00:00	420	01:33:51	277
48	iGOT (Capacity Building Commis- sion)	Negotiation	03:45:00	Role- based	FY 2024-25 (Q2)	435	1464:36:43	435	03:22:01	377

S.No.	Course Provider	Course Title	Duration	Course Type	Course recommended by CBU in FY	Total Course Registration	Total Learning Hours (includes in progress and completed courses)	Number of Unique Officials	Average Learning Hours per Individual	Total Course Completion
49	iGOT (Genpact)	Design Thinking for Process Innovation	01:43:00	Role- based	FY 2024-25 (Q2)	448	727:21:50	448	01:37:25	420
50	iGOT (Wadhwani Institute of Tech- nology and Policy)	Al for Digital Transformation: Machine Learning and Deep Learning	01:30:00	Role- based	FY 2024-25 (Q3)	413	459:15:00	413	01:06:43	271
51	iGOT (UpGrad)	Artificial Intelligence_L2	04:58:00	Role- based	FY 2024-25 (Q3)	399	1749:38:19	399	04:23:06	335
52	iGOT (Indian Institute of Mass Communication (IIMC))	Basics of Communication	01:10:00	Role- based	FY 2024-25 (Q3)	349	276:30:00	349	00:47:32	211
53	iGOT (eCornell)	Becoming a Powerful Leader: Distinguishing Between Leading and Managing	01:00:00	Role- based	FY 2024-25 (Q3)	314	32:00:00	314	00:06:07	32
54	iGOT (eCornell)	Becoming a Powerful Leader: Evaluating Your Leadership	00:45:00	Role- based	FY 2024-25 (Q3)	252	13:30:00	252	00:03:13	18
55	iGOT (eCornell)	Becoming a Powerful Leader: Motivating People	01:00:00	Role- based	FY 2024-25 (Q3)	177	13:00:00	177	00:04:24	13
56	iGOT (eCornell)	Becoming a Powerful Leader: Overcoming Challenges	01:15:00	Role- based	FY 2024-25 (Q3)	166	13:45:00	166	00:04:58	11

S.No.	Course Provider	Course Title	Duration	Course Type	Course recommended by CBU in FY	Total Course Registration	Total Learning Hours (includes in progress and completed courses)	Number of Unique Officials	Average Learning Hours per Individual	Total Course Completion
57	iGOT (Wadhwani Foundation)	ChatGPT and Generative AI tools for Government Officials	01:00:00	Role- based	FY 2024-25 (Q3)	325	242:42:52	325	00:44:49	209
58	iGOT(Fractal)	Human Decision Making and its Biases	02:18:00	Role- based	FY 2024-25 (Q3)	291	569:57:03	291	01:57:31	240
59	iGOT (Illumine Knowledge Re- sources)	Jan Bhagidari Program ( Avail- able in English & Hindi)	01:20:00	Role- based	FY 2024-25 (Q3)	315	253:06:40	274	00:55:26	184
60	iGOT (Harappa Education)	Leading Others	05:22:00	Role- based	FY 2024-25 (Q3)	336	1581:21:50	336	04:42:23	290
61	igot (ISTM)	Mission Karmayogi Guidelines	01:30:00	Role- based	FY 2024-25 (Q3)	300	271:30:00	300	00:54:18	164
62	iGOT (National Academy of De- fence Production (NADP) Nagpur)	NotebookLM	01:55:00	Role- based	FY 2024-25 (Q3)	239	219:50:30	239	00:55:11	104
63	iGOT (Department of Posts)	Overview Of Gender Sensitiza- tion	01:31:00	Role- based	FY 2024-25 (Q3)	259	304:51:40	259	01:10:37	194
64	iGOT (Department of Personnel and Training DoPT)	Problem Solving and Decision Making	01:45:00	Role- based	FY 2024-25 (Q3)	220	194:15:00	220	00:52:59	104

S.No.	Course Provider	Course Title	Duration	Course Type	Course recommended by CBU in FY	Total Course Registration	Total Learning Hours (includes in progress and completed courses)	Number of Unique Officials	Average Learning Hours per Individual	Total Course Completion
65	iGOT (Sashastra Seema Bal (SSB))	Sports Injury , Cause And Man- agement	00:29:40	Role- based	FY 2024-25 (Q3)	274	114:38:53	274	00:25:06	227
66	iGOT(Fractal)	Structured Approach to Prob- lem Solving	03:08:00	Role- based	FY 2024-25 (Q3)	289	765:25:22	289	02:38:55	237
67	iGOT (Institute of Secretariat Train- ing and Manage- ment)	Time Management	02:20:00	Role- based	FY 2024-25 (Q3)	257	269:30:00	257	01:02:55	97
68	iGOT (Harappa Education)	Workplace Wellbeing	01:02:00	Role- based	FY 2024-25 (Q3)	277	256:26:23	277	00:55:33	239

### **Course-wise Learning Status of CBU Recommended Courses** (as of 01st Nov 2024): **Patents**

S.No.	Course Provider	Course Title	Duration	Course Type	Course recommended by CBU in FY	Total Course Registration	Total Learning Hours	Number of Unique Officials (Patents)	Average Learning Hours per Individual	Total Course Completion
1	iGOT Karmayogi (Wadhwani Foundation)	Introduction to Emerging Technologies	02:30:00	Role- based	FY 2023-24	820	1901:41:20	820	02:19:09	810
2	igot (ISTM)	Noting and Drafting	02:00:00	Role- based	FY 2023-24	780	1460:00:00	780	01:52:18	716
3	igot (ISTM)	Code of Conduct for Government Employees	00:35:00	Core	FY 2023-24	825	468:41:30	788	00:35:41	797
4	igot (ISTM)	Prevention of Sexual Harassment of Women at Workplace	01:51:59	Core	FY 2023-24	805	1434:19:15	805	01:46:54	754
5	igot (MDNIY)	Yoga Break at Workplace	00:27:54	Core	FY 2023-24	798	368:55:51	798	00:27:44	792
6	iGOT (Ministry of Environment, Forest and Climate Change)	Orientation Module on Mission LiFE	00:22:59	Core	FY 2023-24	789	299:55:57	789	00:22:49	781
7	iGOT (Indian Cybercrime Coordination Centre - I4C)	Stay Safe in Cyber Space	01:16:00	Core	FY 2023-24	778	984:37:27	778	01:15:56	767

S.No.	Course Provider	Course Title	Duration	Course Type	Course recommended by CBU in FY	Total Course Registration	Total Learning Hours	Number of Unique Officials (Patents)	Average Learning Hours per Individual	Total Course Completion
8	igot (IIM B)	Effective Communication	05:34:00	Role- based	FY 2023-24	746	3991:30:04	746	05:21:02	707
9	igot (ISTM)	Judicial Review and Reading a Judgement	00:25:00	Role- based	FY 2023-24	777	324:40:00	766	00:25:26	761
10	igot (ISTM)	Evaluation of Evidence	00:46:00	Role- based	FY 2023-24	842	1024:10:00	738	01:23:16	723
11	igot (IIPA)	Stress Management	01:54:00	Core	FY 2023-24	631	1200:56:15	631	01:54:12	627
12	igot (Aol)	Increasing your Emotional Quotient	01:07:00	Core	FY 2023-24	735	813:41:41	735	01:06:25	714
13	igot (IIPA)	Service Delivery Management	03:11:00	Role- based	FY 2023-24	706	2248:36:22	706	03:11:06	703
14	iGOT (Department of Personnel and Training)	Emotional Intelligence	01:05:00	Role- based	FY 2023-24	742	782:37:57	742	01:03:17	718
15	iGOT (Department of Personnel and Training)	Motivation	01:05:00	Role- based	FY 2023-24	719	757:41:00	719	01:03:14	693

S.No.	Course Provider	Course Title	Duration	Course Type	Course recommended by CBU in FY	Total Course Registration	Total Learning Hours	Number of Unique Officials (Patents)	Average Learning Hours per Individual	Total Course Completion
16	iGOT (Department of Personnel and Training)	Time Management	01:15:00	Role- based	FY 2023-24	718	862:45:00	718	01:12:06	687
17	iGOT (Department of Personnel and Training)	Personal and Professional Effectiveness	01:35:00	Role- based	FY 2023-24	708	1074:33:20	708	01:31:04	673
18	igot (LBSNAA)	Understanding Motivation	01:35:48	Role- based	FY 2023-24	711	1126:12:32	711	01:35:02	703
19	iGOT (Department of Personnel and Training)	Personal and Organisational Values	00:55:00	Role- based	FY 2023-24	725	649:55:00	725	00:53:47	707
20	iGOT (Harappa Education)	Practicing Excellence	03:13:00	Role- based	FY 2023-24	711	2279:14:01	711	03:12:20	703
21	iGOT (Harappa Education)	Embracing Change	02:53:00	Role- based	FY 2023-24	715	2043:55:30	715	02:51:31	707
22	iGOT (Harappa Education)	Structuring Problems	02:37:00	Role- based	FY 2023-24	707	1843:05:55	707	02:36:25	700
23	igot (ISTM)	Annual Performance Appraisal Report (APAR)	00:30:00	Core	FY 2023-24	767	477:00:00	741	00:38:37	739

S.No.	Course Provider	Course Title	Duration	Course Type	Course recommended by CBU in FY	Total Course Registration	Total Learning Hours	Number of Unique Officials (Patents)	Average Learning Hours per Individual	Total Course Completion
24	iGOT (Wadhwani Institute of Technology and Policy)	Generative AI for Digital Transformation like ChatGPT, Bard, etc.	01:25:00	Role- based	FY 2023-24	712	977:17:53	712	01:22:21	677
25	igot (LBSNAA)	Basics of Administrative Law	00:43:47	Role- based	FY 2023-24	691	500:18:57	691	00:43:27	684
26	iGOT (Harappa Education)	Leading Self	04:56:00	Role- based	FY 2023-24	670	3221:14:11	670	04:48:28	646
27	iGOT (Harappa Education)	Reading Deeply	02:54:00	Role- based	FY 2023-24	661	1888:02:02	661	02:51:23	645
28	iGOT (Harappa Education)	Speaking Effectively	05:14:00	Role- based	FY 2024-25 (Q1)	465	2234:58:44	465	04:48:23	419
29	iGOT (Capacity Building Commission)	Critical Thinking	01:51:00	Role- based	FY 2024-25 (Q1)	444	771:55:34	444	01:44:19	410
30	iGOT (Capacity Building Commission)	Art of Storytelling	01:51:00	Role- based	FY 2024-25 (Q1)	443	769:54:52	443	01:44:17	408
31	iGOT (Capacity Building Commission)	Purpose-Driven Leadership	01:55:00	Role- based	FY 2024-25 (Q1)	416	741:46:00	416	01:46:59	383

S.No.	Course Provider	Course Title	Duration	Course Type	Course recommended by CBU in FY	Total Course Registration	Total Learning Hours	Number of Unique Officials (Patents)	Average Learning Hours per Individual	Total Course Completion
32	iGOT (Steel Authority of India Ltd)	Unleashing Excellence: The Path to Outstanding Performance	01:15:00	Role- based	FY 2024-25 (Q1)	413	490:53:35	413	01:11:19	391
33	iGOT (Capacity Building Commission)	Proficiency in technical and scientific writing	01:58:00	Role- based	FY 2024-25 (Q1)	412	749:48:27	412	01:49:12	378
34	iGOT (Institute of Secretariat Training and Managment)	Heart in Governance	00:18:23	Role- based	FY 2024-25 (Q1)	441	125:55:32	441	00:17:08	410
35	iGOT (Karmayogi Bharat)	Introduction to 3 New Criminal Laws	02:30:00		FY 2024-25 (Q1)	398	879:53:06	398	02:12:39	323
36	iGOT (Department of Expenditure)	FRSR Part I - General Rules	05:20:00		FY 2024-25 (Q1)	277	461:19:54	277	01:39:56	65
37	iGOT (Department of Expenditure)	FRSR Part II - Travelling Allowances Rules	03:10:00		FY 2024-25 (Q1)	197	183:40:00	197	00:55:56	53
38	iGOT (Department of Expenditure)	FRSR Part IV - Dearness Allowance (DA) and Dearness Relief (DR) Rules	02:25:00		FY 2024-25 (Q1)	190	156:07:00	190	00:49:18	61
40	iGOT (Department of Personnel and Training)	Team Building	01:25:00	Role- based	FY 2024-25 (Q2)	455	543:17:30	455	01:11:39	375

S.No.	Course Provider	Course Title	Duration	Course Type	Course recommended by CBU in FY	Total Course Registration	Total Learning Hours	Number of Unique Officials (Patents)	Average Learning Hours per Individual	Total Course Completion
41	iGOT (Invest India)	Better Prompting Techniques for Beginners	00:54:05	Role- based	FY 2024-25 (Q2)	444	386:20:07	444	00:52:12	427
42	iGOT (Wadhwani Institute of Technology and Policy)	ChatGPT and Generative AI tools: An Introduction	01:25:00	Role- based	FY 2024-25 (Q2)	712	977:17:53	712	01:22:21	677
43	iGOT (Department of Personnel and Training)	Communication for Citizen Centricity	01:35:00	Role- based	FY 2024-25 (Q2)	405	516:41:40	405	01:16:33	318
44	iGOT (Harappa Education)	Making Decisions	04:54:00	Role- based	FY 2024-25 (Q2)	413	1868:45:28	413	04:31:29	374
45	iGOT (ISB Hyderabad)	Managing and Leading Teams	01:40:00	Role- based	FY 2024-25 (Q2)	399	623:08:18	399	01:33:42	369
46	iGOT (DataDoOrg)	Responsible Data Management	01:58:00	Role- based	FY 2024-25 (Q2)	293	466:36:56	293	01:35:33	219
47	iGOT (Totally Aligned Organization)	Leading The Karmayogi Way	02:15:00	Role- based	FY 2024-25 (Q2)	374	583:18:45	374	01:33:35	246
48	iGOT (Capacity Building Commission)	Negotiation	03:45:00	Role- based	FY 2024-25 (Q2)	388	1297:58:02	388	03:20:43	334

S.No.	Course Provider	Course Title	Duration	Course Type	Course recommended by CBU in FY	Total Course Registration	Total Learning Hours	Number of Unique Officials (Patents)	Average Learning Hours per Individual	Total Course Completion
49	iGOT (Genpact)	Design Thinking for Process Innovation	01:43:00	Role- based	FY 2024-25 (Q2)	403	653:14:55	403	01:37:15	377
50	iGOT (Wadhwani Institute of Technology and Policy)	AI for Digital Transformation: Machine Learning and Deep Learning	01:30:00	Role- based	FY 2024-25 (Q3)	398	447:45:00	398	01:07:30	265
51	iGOT (UpGrad)	Artificial Intelligence_L2	04:58:00	Role- based	FY 2024-25 (Q3)	391	1726:35:11	391	04:24:57	331
52	iGOT (Indian Institute of Mass Communication (IIMC))	Basics of Communication	01:10:00	Role- based	FY 2024-25 (Q3)	335	265:25:00	335	00:47:32	202
53	iGOT (eCornell)	Becoming a Powerful Leader: Distinguishing Between Leading and Managing	01:00:00	Role- based	FY 2024-25 (Q3)	307	32:00:00	307	00:06:15	32
54	iGOT (eCornell)	Becoming a Powerful Leader: Evaluating Your Leadership	00:45:00	Role- based	FY 2024-25 (Q3)	245	13:30:00	245	00:03:18	18
55	iGOT (eCornell)	Becoming a Powerful Leader: Motivating People	01:00:00	Role- based	FY 2024-25 (Q3)	173	13:00:00	173	00:04:31	13
56	iGOT (eCornell)	Becoming a Powerful Leader: Overcoming Challenges	01:15:00	Role- based	FY 2024-25 (Q3)	161	13:45:00	161	00:05:07	11

S.No.	Course Provider	Course Title	Duration	Course Type	Course recommended by CBU in FY	Total Course Registration	Total Learning Hours	Number of Unique Officials (Patents)	Average Learning Hours per Individual	Total Course Completion
57	iGOT (Wadhwani Foundation)	ChatGPT and Generative AI tools for Government Officials	01:00:00	Role- based	FY 2024-25 (Q3)	298	224:08:36	298	00:45:08	193
58	iGOT(Fractal)	Human Decision Making and its Biases	02:18:00	Role- based	FY 2024-25 (Q3)	286	562:28:13	286	01:58:00	237
59	iGOT (Illumine Knowledge Resources)	Jan Bhagidari Program ( Available in English & Hindi)	01:20:00	Role- based	FY 2024-25 (Q3)	286	222:40:00	251	00:53:14	162
60	iGOT (Harappa Education)	Leading Others	05:22:00	Role- based	FY 2024-25 (Q3)	325	1550:38:22	325	04:46:16	285
61	igot (ISTM)	Mission Karmayogi Guidelines	01:30:00	Role- based	FY 2024-25 (Q3)	269	237:45:00	269	00:53:02	144
62	iGOT (National Academy of Defence Production (NADP) Nagpur)	NotebookLM	01:55:00	Role- based	FY 2024-25 (Q3)	234	217:09:30	234	00:55:41	103
63	iGOT (Department of Posts)	Overview Of Gender Sensitization	01:31:00	Role- based	FY 2024-25 (Q3)	238	279:28:17	238	01:10:27	178
64	iGOT (Department of Personnel and Training DoPT)	Problem Solving and Decision Making	01:45:00	Role- based	FY 2024-25 (Q3)	215	192:15:00	215	00:53:39	103

S.No.	Course Provider	Course Title	Duration	Course Type	Course recommended by CBU in FY	Total Course Registration	Total Learning Hours	Number of Unique Officials (Patents)	Average Learning Hours per Individual	Total Course Completion
65	iGOT (Sashastra Seema Bal (SSB))	Sports Injury , Cause And Management	00:29:40	Role- based	FY 2024-25 (Q3)	258	107:13:53	258	00:24:56	212
66	iGOT(Fractal)	Structured Approach to Problem Solving	03:08:00	Role- based	FY 2024-25 (Q3)	284	752:49:34	284	02:39:03	233
67	iGOT (Institute of Secretariat Training and Management)	Time Management	02:20:00	Role- based	FY 2024-25 (Q3)	243	253:10:00	243	01:02:31	91
68	iGOT (Harappa Education)	Workplace Wellbeing	01:02:00	Role- based	FY 2024-25 (Q3)	273	253:17:56	273	00:55:40	236

## Course-wise Learning Status of CBU Recommended Courses (as of 01st Nov 2024): Trademarks

S.No.	Course Provider	Course Title	Duration	Course Type	Course recom- mended by CBU in FY	Total Course Registration	Total Learning Hours	Number of Unique Officials (Trade marks)	Average Learning Hours per Individual	Total Course Completion
1	iGOT Karmayogi (Wadhwani Foundation)	Introduction to Emerging Technologies	02:30:00	Role- based	FY 2023-24	151	345:09:09	151	02:17:09	147
2	iGOT (ISTM)	Noting and Drafting	02:00:00	Role- based	FY 2023-24	151	301:00:00	151	01:59:36	150
3	iGOT (ISTM)	Code of Conduct for Government Employees	00:35:00	Core	FY 2023-24	157	90:44:00	154	00:35:21	155
4	iGOT (ISTM)	Prevention of Sexual Harassment of Women at Workplace	01:51:59	Core	FY 2023-24	152	279:38:52	152	01:50:23	147
5	igot (MDNIY)	Yoga Break at Workplace	00:27:54	Core	FY 2023-24	148	68:49:12	148	00:27:54	148
6	iGOT (Ministry of Environment, Forest and Climate Change)	Orientation Module on Mission LiFE	00:22:59	Core	FY 2023-24	146	55:09:36	146	00:22:40	144
7	iGOT (Indian Cybercrime Coordination Centre - I4C)	Stay Safe in Cyber Space	01:16:00	Core	FY 2023-24	145	184:05:32	145	01:16:11	144
8	igot (IIM B)	Effective Communication	05:34:00	Role- based	FY 2023-24	127	666:32:36	127	05:14:54	116

S.No.	Course Provider	Course Title	Duration	Course Type	Course recom- mended by CBU in FY	Total Course Registration	Total Learning Hours	Number of Unique Officials (Trade marks)	Average Learning Hours per Individual	Total Course Completion
9	igot (ISTM)	Judicial Review and Reading a Judgement	00:25:00	Role- based	FY 2023-24	150	64:05:00	146	00:26:20	146
10	igot (ISTM)	Evaluation of Evidence	00:46:00	Role- based	FY 2023-24	164	197:40:00	135	01:27:51	143
11	igot (IIPA)	Stress Management	01:54:00	Core	FY 2023-24	110	202:43:30	110	01:50:35	104
12	igot (Aol)	Increasing your Emotional Quotient	01:07:00	Core	FY 2023-24	132	147:03:52	132	01:06:51	130
13	igot (IIPA)	Service Delivery Management	03:11:00	Role- based	FY 2023-24	129	412:35:06	129	03:11:54	129
14	iGOT (Department of Personnel and Training)	Emotional Intelligence	01:05:00	Role- based	FY 2023-24	135	145:24:57	135	01:04:38	132
15	iGOT (Department of Personnel and Training)	Motivation	01:05:00	Role- based	FY 2023-24	130	133:28:00	130	01:01:36	122

S.No.	Course Provider	Course Title	Duration	Course Type	Course recom- mended by CBU in FY	Total Course Registration	Total Learning Hours	Number of Unique Officials (Trade marks)	Average Learning Hours per Individual	Total Course Completion
16	iGOT (Department of Personnel and Training)	Time Management	01:15:00	Role- based	FY 2023-24	129	155:00:00	129	01:12:06	124
17	iGOT (Department of Personnel and Training)	Personal and Professional Effectiveness	01:35:00	Role- based	FY 2023-24	124	191:50:50	124	01:32:50	120
18	igot (LBSNAA)	Understanding Motivation	01:35:48	Role- based	FY 2023-24	128	204:22:24	128	01:35:48	128
19	iGOT (Department of Personnel and Training)	Personal and Organisational Values	00:55:00	Role- based	FY 2023-24	129	115:30:00	129	00:53:43	125
20	iGOT (Harappa Education)	Practicing Excellence	03:13:00	Role- based	FY 2023-24	123	379:58:02	123	03:05:21	117
21	iGOT (Harappa Education)	Embracing Change	02:53:00	Role- based	FY 2023-24	124	348:49:30	124	02:48:47	120
22	iGOT (Harappa Education)	Structuring Problems	02:37:00	Role- based	FY 2023-24	124	318:17:50	124	02:34:01	121

S.No.	Course Provider	Course Title	Duration	Course Type	Course recom- mended by CBU in FY	Total Course Registration	Total Learning Hours	Number of Unique Officials (Trade marks)	Average Learning Hours per Individual	Total Course Completion
23	igot (ISTM)	Annual Performance Appraisal Report (APAR)	00:30:00	Core	FY 2023-24	140	87:54:00	135	00:39:04	134
24	iGOT (Wadhwani Institute of Technology and Policy)	Generative AI for Digital Transformation like ChatGPT, Bard, etc.	01:25:00	Role- based	FY 2023-24	117	158:40:00	117	01:21:22	111
25	igot (LBSNAA)	Basics of Administrative Law	00:43:47	Role- based	FY 2023-24	116	83:44:08	116	00:43:19	114
26	iGOT (Harappa Education)	Leading Self	04:56:00	Role- based	FY 2023-24	115	546:26:21	115	04:45:06	109
27	iGOT (Harappa Education)	Reading Deeply	02:54:00	Role- based	FY 2023-24	113	320:45:28	113	02:50:19	109
28	iGOT (Harappa Education)	Speaking Effectively	05:14:00	Role- based	FY 2024-25 (Q1)	88	449:37:09	88	05:06:34	85
29	iGOT (Capacity Building Commission)	Critical Thinking	01:51:00	Role- based	FY 2024-25 (Q1)	88	159:31:41	88	01:48:46	86
30	iGOT (Capacity Building Commission)	Art of Storytelling	01:51:00	Role- based	FY 2024-25 (Q1)	79	144:41:15	79	01:49:53	77

S.No.	Course Provider	Course Title	Duration	Course Type	Course recom- mended by CBU in FY	Total Course Registration	Total Learning Hours	Number of Unique Officials (Trade marks)	Average Learning Hours per Individual	Total Course Completion
31	iGOT (Capacity Building Commission)	Purpose-Driven Leadership	01:55:00	Role- based	FY 2024-25 (Q1)	81	150:27:48	81	01:51:27	78
32	iGOT (Steel Authority of India Ltd)	Unleashing Excellence: The Path to Outstanding Performance	01:15:00	Role- based	FY 2024-25 (Q1)	81	99:38:34	81	01:13:49	79
33	iGOT (Capacity Building Commission)	Proficiency in technical and scientific writing	01:58:00	Role- based	FY 2024-25 (Q1)	83	156:55:16	83	01:53:26	79
34	iGOT (Institute of Secretariat Training and Management)	Heart in Governance	00:18:23	Role- based	FY 2024-25 (Q1)	86	24:39:50	86	00:17:12	79
35	iGOT (Karmayogi Bharat)	Introduction to 3 New Criminal Laws	02:30:00		FY 2024-25 (Q1)	94	214:22:52	94	02:16:50	80
36	iGOT (Department of Expenditure)	FRSR Part I - General Rules	05:20:00		FY 2024-25 (Q1)	65	199:06:42	65	03:03:48	33
37	iGOT (Department of Expenditure)	FRSR Part II - Travelling Allowances Rules	03:10:00		FY 2024-25 (Q1)	45	111:21:40	45	02:28:29	35
39	iGOT (Department of Expenditure)	FRSR Part V - House Rent Allowances and Other Allowances	03:45:00		FY 2024-25 (Q1)	51	135:00:00	51	02:38:49	34

S.No.	Course Provider	Course Title	Duration	Course Type	Course recom- mended by CBU in FY	Total Course Registration	Total Learning Hours	Number of Unique Officials (Trade marks)	Average Learning Hours per Individual	Total Course Completion
40	iGOT (Department of Personnel and Training)	Team Building	01:25:00	Role- based	FY 2024-25 (Q2)	71	79:34:10	71	01:07:15	54
41	iGOT (Invest India)	Better Prompting Techniques for Beginners	00:54:05	Role- based	FY 2024-25 (Q2)	60	51:22:45	60	00:51:23	57
42	iGOT (Wadhwani Institute of Technology and Policy)	ChatGPT and Generative AI tools: An Introduction	01:25:00	Role- based	FY 2024-25 (Q2)	117	158:40:00	117	01:21:22	111
43	iGOT (Department of Personnel and Training)	Communication for Citizen Centricity	01:35:00	Role- based	FY 2024-25 (Q2)	55	74:40:50	55	01:21:28	46
44	iGOT (Harappa Education)	Making Decisions	04:54:00	Role- based	FY 2024-25 (Q2)	49	233:59:29	49	04:46:31	46
45	iGOT (ISB Hyderabad)	Managing and Leading Teams	01:40:00	Role- based	FY 2024-25 (Q2)	48	76:24:18	48	01:35:30	45
46	iGOT (DataDotOrg)	Responsible Data Management	01:58:00	Role- based	FY 2024-25 (Q2)	30	56:45:17	30	01:53:31	25

S.No.	Course Provider	Course Title	Duration	Course Type	Course recom- mended by CBU in FY	Total Course Registration	Total Learning Hours	Number of Unique Officials (Trade marks)	Average Learning Hours per Individual	Total Course Completion
47	iGOT (Totally Aligned Organization)	Leading The Karmayogi Way	02:15:00	Role- based	FY 2024-25 (Q2)	46	73:41:15	46	01:36:07	31
48	iGOT (Capacity Building Commission)	Negotiation	03:45:00	Role- based	FY 2024-25 (Q2)	47	166:38:41	47	03:32:44	43
49	iGOT (Genpact)	Design Thinking for Process Innovation	01:43:00	Role- based	FY 2024-25 (Q2)	45	74:06:55	45	01:38:49	43
50	iGOT (Wadhwani Institute of Technology and Policy)	AI for Digital Transformation: Machine Learning and Deep Learning	01:30:00	Role- based	FY 2024-25 (Q3)	15	11:30:00	15	00:46:00	6
51	iGOT (UpGrad)	Artificial Intelligence_L2	04:58:00	Role- based	FY 2024-25 (Q3)	8	23:03:08	8	02:52:53	4
52	iGOT (Indian Institute of Mass Communication (IIMC))	Basics of Communication	01:10:00	Role- based	FY 2024-25 (Q3)	14	11:05:00	14	00:47:30	9
53	iGOT (eCornell)	Becoming a Powerful Leader: Distinguishing Between Leading and Managing	01:00:00	Role- based	FY 2024-25 (Q3)	7	00:00:00	7	00:00:00	#N/A

S.No.	Course Provider	Course Title	Duration	Course Type	Course recom- mended by CBU in FY	Total Course Registration	Total Learning Hours	Number of Unique Officials (Trade marks)	Average Learning Hours per Individual	Total Course Completion
54	iGOT (eCornell)	Becoming a Powerful Leader: Evaluating Your Leadership	00:45:00	Role- based	FY 2024-25 (Q3)	7	00:00:00	7	00:00:00	#N/A
55	iGOT (eCornell)	Becoming a Powerful Leader: Motivating People	01:00:00	Role- based	FY 2024-25 (Q3)	4	00:00:00	4	00:00:00	#N/A
56	iGOT (eCornell)	Becoming a Powerful Leader: Overcoming Challenges	01:15:00	Role- based	FY 2024-25 (Q3)	5	00:00:00	5	00:00:00	#N/A
57	iGOT (Wadhwani Foundation)	ChatGPT and Generative AI tools for Government Officials	01:00:00	Role- based	FY 2024-25 (Q3)	27	18:34:16	27	00:41:16	16
58	iGOT(Fractal)	Human Decision Making and its Biases	02:18:00	Role- based	FY 2024-25 (Q3)	5	07:28:50	5	01:29:46	3
59	iGOT (Illumine Knowledge Resources)	Jan Bhagidari Program ( Available in English & Hindi)	01:20:00	Role- based	FY 2024-25 (Q3)	29	30:26:40	23	01:19:25	22
60	iGOT (Harappa Education)	Leading Others	05:22:00	Role- based	FY 2024-25 (Q3)	11	30:43:28	11	02:47:35	5
61	igot (ISTM)	Mission Karmayogi Guidelines	01:30:00	Role- based	FY 2024-25 (Q3)	31	33:45:00	31	01:05:19	20

S.No.	Course Provider	Course Title	Duration	Course Type	Course recom- mended by CBU in FY	Total Course Registration	Total Learning Hours	Number of Unique Officials (Trade marks)	Average Learning Hours per Individual	Total Course Completion
62	iGOT (National Academy of Defence Production (NADP) Nagpur)	NotebookLM	01:55:00	Role- based	FY 2024-25 (Q3)	5	02:41:00	5	00:32:12	1
63	iGOT (Department of Posts)	Overview Of Gender Sensitization	01:31:00	Role- based	FY 2024-25 (Q3)	21	25:23:23	21	01:12:33	16
64	iGOT (Department of Personnel and Training DoPT)	Problem Solving and Decision Making	01:45:00	Role- based	FY 2024-25 (Q3)	5	02:00:00	5	00:24:00	1
65	iGOT (Sashastra Seema Bal (SSB))	Sports Injury , Cause And Management	00:29:40	Role- based	FY 2024-25 (Q3)	16	07:25:00	16	00:27:49	15
66	iGOT(Fractal)	Structured Approach to Problem Solving	03:08:00	Role- based	FY 2024-25 (Q3)	5	12:35:48	5	02:31:10	4
67	iGOT (Institute of Secretariat Training and Management)	Time Management	02:20:00	Role- based	FY 2024-25 (Q3)	14	16:20:00	14	01:10:00	6
68	iGOT (Harappa Education)	Workplace Wellbeing	01:02:00	Role- based	FY 2024-25 (Q3)	4	03:08:27	4	00:47:07	3

### **Course-wise Learning Status of CBU Recommended Courses** (as of 01st Nov 2024): **Administrative Positions**

S.No.	Course Provider	Course Title	Duration	Course Type	Course recommended by CBU in FY	Total Course Registration	Total Learning Hours (includes in progress and completed courses)	Number of Unique Officials	Average Learning Hours per Individual	Total Course Completion
1	iGOT (ISTM)	Code of Conduct for Government Employees (Course in Hindi: Do's and Dont's for Government Employees- Hindi)	00:35:00	Core	FY 2024-25 (Q1)	139	69:11:30	119	00:34:53	112
2	iGOT (ISTM)	Prevention of Sexual Harassment of Women at Workplace	01:51:59	Core	FY 2024-25 (Q1)	110	159:15:59	110	01:26:52	77
3	igot (IIPA)	Stress Management	01:54:00	Role- based	FY 2024-25 (Q1)	76	137:55:30	76	01:48:53	71
4	iGOT (MDNIY)	Yoga Break at Workplace	00:27:54	Core	FY 2024-25 (Q1)	104	46:30:00	104	00:26:50	99
5	iGOT (Central Reserve Police Force (CRPF))	Developing Effective Soft Skills	00:39:59	Role- based	FY 2024-25 (Q2)	55	12:02:44	55	00:39:19	54

S.No.	Course Provider	Course Title	Duration	Course Type	Course recommended by CBU in FY	Total Course Registration	Total Learning Hours (includes in progress and completed courses)	Number of Unique Officials	Average Learning Hours per Individual	Total Course Completion
10	iGOT (Microsoft)	Microsoft Excel for Beginners	07:03:00	Role- based	FY 2024-25 (Q2)	47	264:49:35	47	05:38:05	36
9	iGOT (Microsoft)	Microsoft Word Beginners	02:56:00	Role- based	FY 2024-25 (Q2)	49	127:49:29	49	02:36:31	43
6	igot (ISTM)	Noting and Drafting	02:00:00	Role- based	FY 2024-25 (Q2)	82	126:00:00	82	01:32:12	58
7	igot (ISTM)	Office Procedure	02:17:00	Role- based	FY 2024-25 (Q2)	50	86:46:00	50	01:44:07	36
8	iGOT (The Art of Living)	Self Leadership	01:26:00	Role- based	FY 2024-25 (Q2)	47	65:02:15	47	01:23:02	45
11	iGOT (Wadhwani Foundation)	ChatGPT and Generative AI tools for Government Officials	01:00:00	Role- based	FY 2024-25 (Q3)	39	33:34:17	39	00:51:39	28
12	igot (ISTM)	Delegation of power in day-to-day administration	01:25:00	Role- based	FY 2024-25 (Q3)	35	40:22:30	35	01:09:13	28

S.No.	Course Provider	Course Title	Duration	Course Type	Course recommended by CBU in FY	Total Course Registration	Total Learning Hours (includes in progress and completed courses)	Number of Unique Officials	Average Learning Hours per Individual	Total Course Completion
13	iGOT (Microsoft)	Excel Advanced	03:49:00	Role- based	FY 2024-25 (Q3)	49	115:34:39	49	02:21:31	29
14	Illumine Knowledge Resources	Jan Bhagidari Program ( Available in English & Hindi)	01:20:00	Role- based	FY 2024-25 (Q3)	36	35:20:00	33	01:04:15	26
15	iGOT (Microsoft)	Microsoft Word Advanced	02:49:00	Role- based	FY 2024-25 (Q3)	31	74:10:17	31	02:23:33	26
16	igot (ISTM)	Mission Karmayogi Guidelines	01:30:00	Role- based	FY 2024-25 (Q3)	31	33:45:00	31	01:05:19	21
17	iGOT (Department of Posts)	Overview Of Gender Sensitization	01:31:00	Role- based	FY 2024-25 (Q3)	33	45:57:29	33	01:23:34	30
18	iGOT (Sashastra Seema Bal (SSB))	Sports Injury , Cause And Management	00:29:40	Role- based	FY 2024-25 (Q3)	34	15:53:02	34	00:28:02	32
19	iGOT (Department of Personnel and Training DoPT)	Time Management	01:15:00	Role- based	FY 2024-25 (Q3)	3	07:00:00	3	02:20:00	3

## **NLW Super Learners in O/o CGPDTM**

## (Completing more than 50 Hours of learning during NLW)

Sl. No.	Name	No courses completed	Learning Hours
1	Dr Kumar Karitkey Yadav	29	85:28:23
2	Maya Kumari	35	77:06:30
3	Jatin	23	73:48:05
4	Md Shahnawaz Alam	32	68:46:33
5	Sova Dutta	30	68:09:50
6	Akshay Kumar	28	64:11:43
7	Lokesh Mohan Sharma	28	61:13:50
8	Raju Tiwari	31	60:24:48
9	Shivraj Prajapat	26	59:45:46
10	Bharati Rathore	23	57:05:21
11	Alok Mishra	21	55:25:21
12	Jai Veer	6	54:52:11
13	Deepak Singh	27	54:20:51
14	Rohan Kumar	5	54:08:02
15	Praveen Chandra	24	53:38:46
16	Sandeep Kumar	25	53:28:59
17	Deepak Kumar Mishra	21	53:25:32
18	Ajay Kumar Yadav	26	53:10:13
19	Kedari Lal	25	50:59:27

# **Capacity Building Unit**



**Prof (Dr) Unnat P. Pandit** Controller General of Patents, Designs and Trade Marks (CGPDTM)



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Ms Rekha Vijayam Joint Controller of Patents and Designs



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Dr Pankaj Borkar Joint Controller of Patents & Designs



Ms Dipmala P Mathapati Asst. Registrar of Trade Marks and GI

The goal of intellectual property rights is to strike a balance between encouraging creativity, innovation and fostering knowledge access for society.



#### Prof. (Dr.) Unnat P. Pandit

Controller General of Patents, Designs and Trade Marks



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